



Town of O'Leary
PO Box 130
O'Leary, PE C0B 1V0
Ph 859-3311 FX 859-2341

Development/Building Permit Application

PART I

1. Name & Address of Applicant:

Name _____ Mailing address _____
 Civic address _____
 Business Phone # _____ Residence Phone# _____

2. Tax Number or Parcel Number of property being developed/demolished _____

3. Property Status:

Land purchased from _____ Year purchased _____
 If lot is located in an approved single lot or multiple lot subdivision -
 Name of subdivision _____ Lot number _____

4. Proposed Use:

Building or Addition to be used for: Single Family Dwelling, Duplex, Summer Cottage, Store, Commercial Garage, Private Garage, Commercial Storage, Private Storage, Demolition; Other (describe) _____

5. Location of Property to be Developed/Demolished

Located on: North, South, East, West side of _____ Road or Street between the property of _____
 and the property of _____
Size of Property: Street frontage _____, Lot depth _____

6. Description of Project & Details of Structure:

The work proposed consists of: New Building or Structure, Addition to Existing Structure, Moving a Building, Repairing or Remodelling, Other _____

Ground floor length _____ Width _____ # of Bedrooms _____ # of Stories _____

Type of foundation: External Wall Finish: Roof Finish Materials: Chimney Type:

concrete	exterior siding	asphalt shingles	brick
concrete block	shingles	steel	prefabricated
pier	other _____	other _____	other _____
other _____			

Water supply: Private Municipal Sewage System: Private Municipal

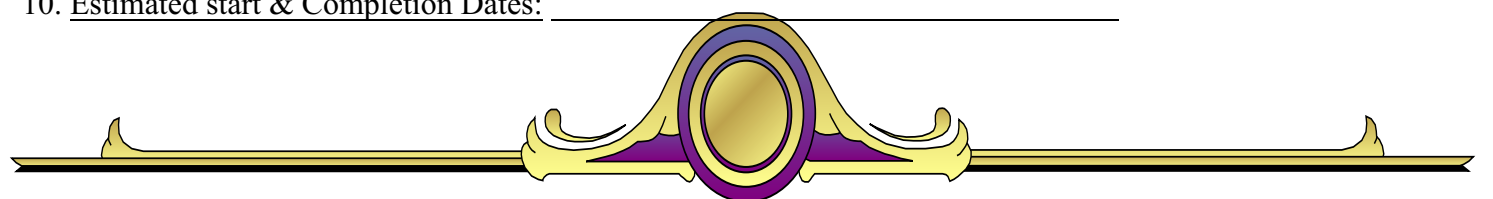
7. Moving a Building (if applicable):

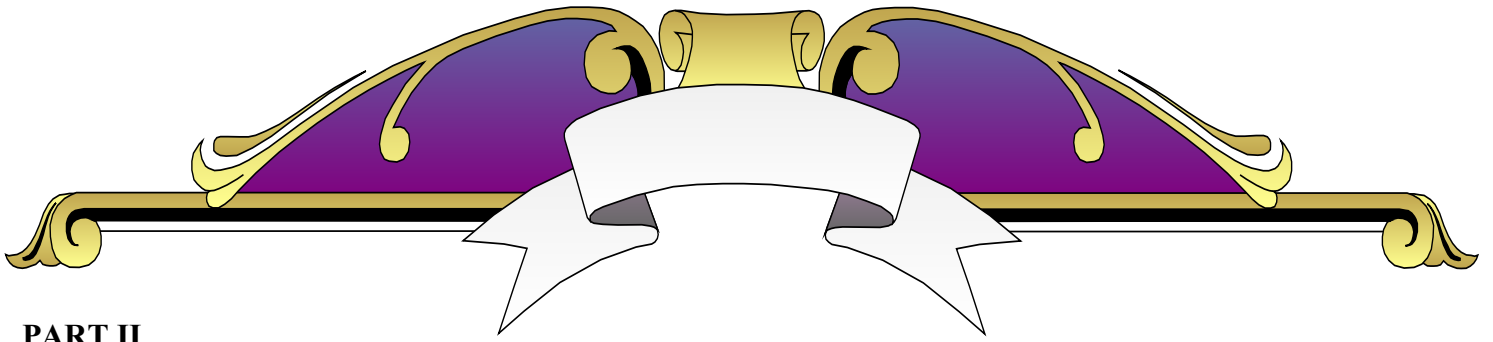
The building being moved is presently located adjacent to the _____ Road or Street on property owned by _____

8. Estimated Cost of Project: _____

9. Is there underground fuel storage intended: YES NO

10. Estimated start & Completion Dates: _____





PART II

Draw a Site Plan in space provided, showing:

- (a) dimensions of your lot;
- (b) existing & proposed buildings;
- (c) distance between the buildings;
- (d) distance to property lines & centre of road;
- (e) location of the driveway, well, septic tank & absorption field,
- (f) slope of land (indicate by arrows)

ROAD

PART III

Declaration by Applicant:

I hereby certify that the information provided on this application is correct and that the work will be done in accordance with the information given.

Date: _____ Applicant's Signature _____

******Municipal Office Use******

(a) Date Application Received: _____ CAO's Signature: _____

Action Taken: _____

(b) Application Meets All Requirements of Bylaws: YES NO

If yes, Conditions of Permit: _____

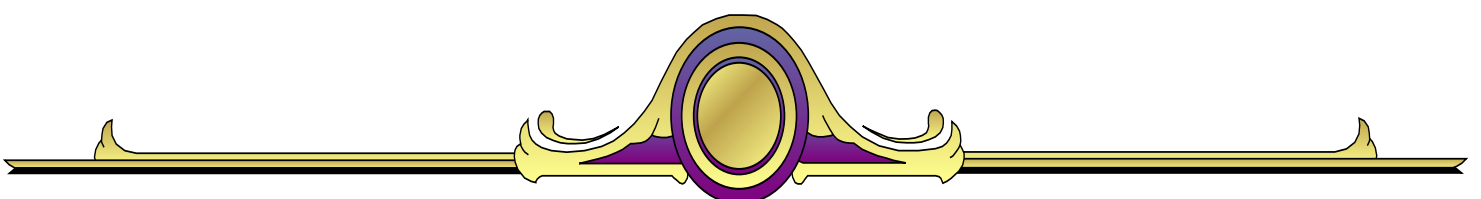
Date Permit Issued: _____ CAO's Signature: _____

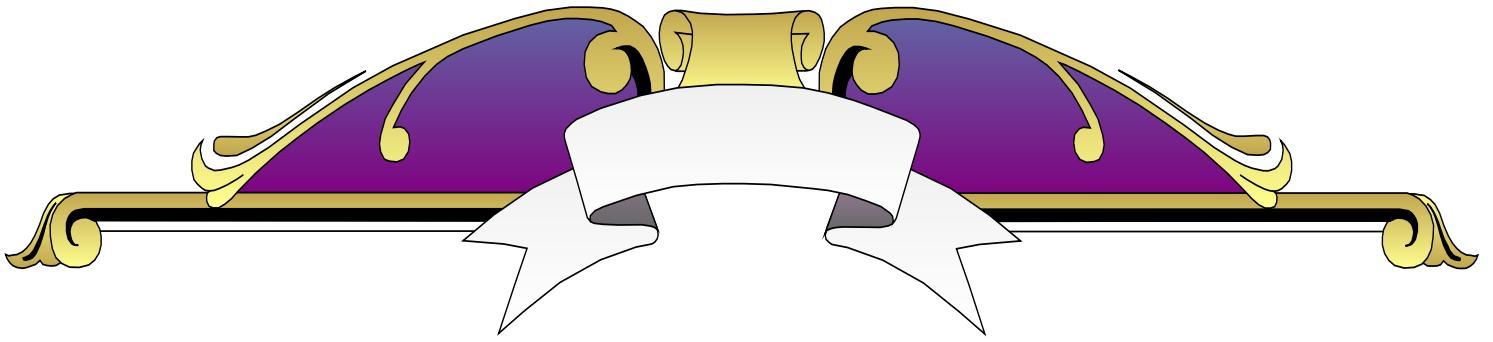
(c) If No, Action Required:

Minor Variance Deferral Rezoning Refusal

Recommendation: _____

Date: _____ CAO's Signature: _____





As of March 31, 2020 all construction projects, unless exempt by the *Building Codes Act* Regulations, are required to receive a Building Permit from the Provincial Government before commencing construction. **It is the responsibility of the applicant to ensure they are in possession of any required permits.** A copy of the Regulations and information regarding project exemptions can be found online at www.princeedwardisland.ca. If, after reviewing this information, you are still unsure as to whether or not a Building Permit is required, you can contact Inspection Services at 902-368-5280 for more information.

