

**TOWN OF O'LEARY
REGULAR COUNCIL MEETING
FEBRUARY 9, 2022**

Present: Mayor Eric Gavin; Deputy Mayor Darren MacKinnon (virtually); Councillors Darrel Wood, Kevin Maynard, Judy MacIsaac, Valene Gallant, and Joey Dumville (virtually); Youth on Board students Sarah Gard and Macy Bailey; Press - Graphic; and CAO Bev Shaw.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the meeting to order at 5:30 pm and declared a quorum present. The agenda was approved with addition - costing on playground project. ***Moved by D. Wood, seconded by D. MacKinnon and carried.***

2. CONFLICT OF INTEREST: nil

3. MINUTES:

The minutes of January 12, 2022 regular council meeting were reviewed for errors and omissions. ***Moved by D. MacKinnon, seconded by D. Wood and carried*** that minutes be approved as presented.

4. BUSINESS ARISING FROM MINUTES:

Bev advised that "Use of the former dump property" policy is not available yet.

5. FINANCIAL BUSINESS:

Darren stated that budget time is near - Council to meet on March 2, 2022 at 5:30 to review the budget and propose estimates for 2022/23. Public to be invited to provide input on the budget that same evening at 7 pm. Concern was expressed regarding the Sewer Utility accounts receivable and to be discussed in detail at next meeting. General and Sewer Utility financial reports for January 2022 circulated to Council. Bank balances as follows: January 31, 2022 for general account - \$49,125.38; for Sewer Utility - \$183,745.24. Expenses for January 2022 for general totalled \$120,946.40; for Sewer Utility - \$24,506.17. Revenue for January 2022 for general - \$87,164.17, for Sewer Utility - \$3,680.56. ***Moved by D. MacKinnon, seconded by D. Wood and carried*** that

financial report be approved.

6. NEW BUSINESS:

A. Mayor's report - Eric didn't have anything new to report.

B. Administrator's report - Bev advised that the emergency preparedness plan is on the agenda for adoption by Council. Staff is working on the Municipal Capital Expenditure Grant application and to date there's a receivable of \$78,000. T4's for Council, fire department members and staff issued. Bev attended webinars on Canada Summer Jobs and staff evaluations. The tenders have been prepared and submitted for playground equipment, splash pad, maintenance building and Official Plan review. An architect, Wil Lawrence has been selected for drawings required for the park building. Wil's quote was \$4300 while two others were \$10,000 and \$12,000. Development/business permits: Permit issued to Polaron Energy Corporation on behalf of Daniel & Carrie Quinn at 1 Community Street for solar panel installation on roof valued at \$31,000.

Overtime/vacation time - Bev 79.5 hours overtime and 2 vacation days left from 2021. Dale's hours - overtime not updated from last month and 4.5 days of vacation left. Andrew has 18 hours overtime and 6.5 days vacation time remaining.

C. Reports from departments -

Police (Valene) - RCMP report for January not available but we are expecting an officer to join our meeting this evening.

Properties (Valene) -

Fire Protection - (Darrel) January report not available but Darrel mentioned that Pumper 2 is out of service due to some possibly expensive repairs.

Health & Newcomers (Judy) - Judy advised that CSCL housing project has been announced and the name "The Willows" has been chosen for the facility. Fundraising for the facility is ongoing. PEI Navigators is offering training in Intercultural Competency Training for employers and Learn English for newcomers. The emergency preparedness plan for O'Leary has been approved by the PEI EMO office, needs to be adopted by Council then practise sessions will be held for the committee.

Streets & Sidewalks (Kevin) - Kevin mentioned the high snow banks creating some visibility issues and that Community Street is usually the last to get ploughed. Council agreed that the road supervisor be advised.

Recreation (Joey) - Joey congratulated everyone involved with getting the outdoor rink up and running - the rink and the sliding hill are popular. Other highlights from Director's report included that the Winter Carnival plans should be a go with the lessening of public health restrictions; PEI 55+ Games for the end of March is still to be

determined; 100 Km Yard sale scheduled for May 28th; Spud Chuckers is scheduled for June 17-19; and March break activities are in planning stage.

Sanitation (Eric) - Eric reported all is working well.

Community Development (Eric) - Eric reported nothing new but mentioned that items could be considered during our upcoming budget talks.

D. Appoint Planning Board as Plan Advisory Committee to oversee review of the Official Plan and Development Bylaw - This is the recommendation of the MGA and/or Planning Act although Council will have plenty of opportunity for input plus final approval of the documents. **Moved by D. Wood, seconded by J. MacIsaac and carried** that the O'Leary Planning Board oversee the Official Plan and Development Bylaw review.

E. Election Bylaw - Due to the PEI government making changes to the Municipal Election Regulations regarding election office hours, allowances for election expenses and definitions, the following resolution was approved.

WHEREAS the PEI Government made changes to the Municipal Election Regulations under the Municipal Government Act;

AND WHEREAS these changes require the Town of O'Leary to review and update the Elections Bylaw;

THEREFORE BE IT RESOLVED that the Elections Bylaw # 2022 - 01, be read a first time at this Council meeting held on February 9, 2022.

Moved by Judy MacIsaac, seconded by Valene Gallant and carried.

WHEREAS the PEI Government made changes to the Municipal Election Regulations under the Municipal Government Act;

AND WHEREAS these changes require the Town of O'Leary to review and update the Elections Bylaw;

AND ALSO WHEREAS first reading of this bylaw, Elections Bylaw # 2022 - 01 was adopted at this meeting;

THEREFORE BE IT RESOLVED that the Elections Bylaw # 2022 - 01, be approved by a majority of Council members present at this Council meeting held on February 9, 2022.

Moved by Darrel Wood, seconded by Judy MacIsaac and carried.

F. Emergency Preparedness Plan adoption

WHEREAS the O'Leary Emergency Preparedness Plan has been prepared and submitted to PEI EMO and received approval from same;

THEREFORE BE IT RESOLVED that the O'Leary Town Council approve and adopt the O'Leary Emergency Preparedness Plan.

Moved by D. Wood, seconded by J. MacIsaac and carried.

G. Other Business -

1. RCMP S/Sgt Troy MacLean joined our meeting and reviewed the RCMP monthly report saying 144 hours of police service was provided to O'Leary during the month of January 2022 and a total of 13 calls for service was received. He advised that due to increased health regulations and to help prevent Covid outbreaks, the detachment front lobby was closed for 10 days. Inclement weather created many difficulties for traffic enforcement during the month, a second snowmobile has been acquired for the West Prince area and asked that Council remind O'Leary and area residents remain off the roads during poor weather. Public awareness of fraud has been tasked to an officer on light duty. O'Leary Council was asked to participate in the consultation process to determine policing priorities and performance plan. Copy of monthly report to be forwarded.
2. Darren inquired about costing on Playground Project and although it was estimated that we'd have extra funds due to costs decreasing, nothing extra was added to the tender documents. Noted that the architect fees for the park building was not expected.
3. Kevin advised that there's been no feasible opportunities to purchase the sidewalk snow removal machine.

7. COMMITTEE OF THE WHOLE:

Moved by V. Gallant, seconded by D. Wood and carried that council adjourn to committee of the whole session at 6:40 pm.

Moved by J. Dumville, seconded by V. Gallant and carried that regular meeting reconvene at 7:10 pm.

Results from Committee of the Whole:

WHEREAS the Government of Prince Edward Island and the Town of O'Leary desire to extend the Memorandum of Understanding - Municipal Funding "MOU" executed on the 1st day of April, 2017 between the Government and specific municipalities of PEI;

AND WHEREAS in consideration of the mutual undertakings of the agreement parties, the parties hereby agree as follows:

1. In accordance with Subparagraph 2.1, the term of the MOU is extended for one year to March 31, 2023 with all other terms and conditions, schedules and

amendments of and to the MOU remaining the same; and

2. For clarity, the Tax Credit Rates in Schedule “A” for 2021 and Jan. - Mar. 2022 shall continue unchanged for the extension year.

THEREFORE BE IT RESOLVED the Town of O’Leary agrees to sign, seal and deliver an executed copy of the extension agreement to the Government of Prince Edward Island.

Moved by D. MacKinnon, seconded by J. MacIsaac and carried.

Darren thanked Council for the gift in regards to his brother-in-law’s passing.

8. ADJOURNMENT

Meeting adjourned at 7:20 pm on a ***motion by V. Gallant, seconded by D. Wood and carried.***