

**TOWN OF O'LEARY
REGULAR COUNCIL MEETING
DECEMBER 8, 2021**

Present: Mayor Eric Gavin; Deputy Mayor Darren MacKinnon; Councillors Darrel Wood, Kevin Maynard, Joey Dumville, and Valene Gallant; CAO Bev Shaw; Press - Graphic; and Youth on Board members Sarah Gard and Macy Bailey.

Regrets: Councillor Judy Maclsaac

1. MEETING TO ORDER:

Mayor Gavin called the meeting to order at 5:30 pm and declared a quorum present. The agenda was approved as circulated. ***Moved by D. MacKinnon, seconded by J. Dumville and carried.***

2. CONFLICT OF INTEREST: nil

3. MINUTES:

The minutes of November 10, 2021 regular council meeting were reviewed for errors and omissions. ***Moved by D. Wood, seconded by V. Gallant and carried*** that minutes be approved as presented.

4. BUSINESS ARISING FROM MINUTES:

Darren asked about bylaw enforcement and Eric advised he attended a meeting recently with Donna Johnson, PEI Bylaw Enforcement. A letter from Ms. Johnson was forwarded to Council and provided background on her company plus outlined her enforcement protocol and contract details. ***Moved by D. MacKinnon, seconded by K. Maynard and carried*** that the Town provide a letter of intent to PEI Bylaw Enforcement stating agreement to enter a one year contract for services commencing April 1, 2022 conditional on at least one other partner such as Town of Alberton. Contract to be reviewed at end of term to determine value of continuing.

Use of the former dump property policy is not available yet.

Recreation Department advised of Chief Public Health Office's announcement regarding levees this year saying hosting of levees is not recommended but at the very least must

be a double vaxxed event. In view of this the following motion was passed: **Moved by D. MacKinnon, seconded by V. Gallant** that the New Year's Levee planned for January 1, 2022 be cancelled for this year based on advice from Dr. Heather Morrison. Annual awards to be virtual presentations. Vote: 4 for/1 against. **Motion Carried.**

Bev provided information on the SWITCH program that Charlottetown and Stratford currently offer for reducing energy use in homes. The program is administered by PACE Atlantic and when speaking to President of PACE was advised that contact should be made to John Dewey at FPEIM to express O'Leary's interest in the program. **Moved by D. MacKinnon, seconded by D. Wood and carried** that the Town of O'Leary contact FPEIM to be included in plans for extending the SWITCH program to smaller municipalities.

RCMP Cst. Travis Gallant joined our meeting and reviewed the November police report stating 155 hours were spent on O'Leary matters and 16 calls for assistance were received. Cst. Gallant noted a recent major drug bust in Prince County will affect the drug trade in our area. Kevin asked about quads in Town.

5. FINANCIAL BUSINESS:

Darren reported nothing unusual in the November reports but noted that \$150,000 was drawn down on the loan for the Community Seniors Co-operative and \$275,000, the Town's commitment, was written to CSCL. Sewer Utility reports for October 2021 were not available at last meeting so the following amounts were approved with November's: Bank balance October 31/21 - \$309,157.50; Expenses - \$6,447.50; Revenue - \$50,717.66. General and Sewer Utility financial reports for November 2021 circulated to Council. Bank balances as follows: November 30, 2021 for general account - \$14,010.88; for Sewer Utility - \$206,934.16. Expenses for November 2021 for general totalled \$361,405.78; for Sewer Utility - \$32,500.33. Revenue for November 2021 for general - \$69,338.67 plus loan proceeds of \$150,000 and transfer from Sewer Utility of \$100,000; for Sewer Utility - \$23,199.99. **Moved by D. MacKinnon, seconded by D. Wood and carried** that financial report be approved.

6. NEW BUSINESS:

A. Mayor's report - Eric reported that he attended the O'Leary Community Sports Centre grand opening recently, met with PEI Bylaw Enforcement and the Town of Alberton, and met with Fire Department executive.

B. Administrator's report - Word was received on the gas tax funding applications - the tank replacement for the fire department was deemed ineligible by Infrastructure Canada; the Official Plan review was approved for \$41,250 from the Municipal Strategic Component (MSC) of gas tax and approved to use \$5000 of our Direct Allocation (DA) gas tax; and the Gospel Hall land development project was denied funding of \$227,510 from MSC due to other water and sewer projects given priority but the DA funding of \$186,000 was approved. The Town has the option of reapplying for the MSC in spring, 2022.

RESOLUTION RE OFFICIAL PLAN TENDER

WHEREAS the Town of O'Leary received funding approval in the amount of \$41,250 from the Gas Tax Municipal Strategic Component to conduct a comprehensive review of the O'Leary Official Plan and the Town of O'Leary Zoning and Subdivision Control (Development) Bylaw;

AND WHEREAS approval was granted to use \$5000 of O'Leary's Gas Tax Direct Allocation for this project,

THEREFORE BE IT RESOLVED that the Town of O'Leary tender this project by advertisement in the Guardian and on the Province of PEI procurement website in early January 2022;

AND THEREFORE BE IT RESOLVED that the Town of O'Leary request the PEI Infrastructure Secretariat to reduce the Capital Investment Plan for Project # 17.5.1 Wastewater Treatment Plant Upgrades by \$5000.

Moved by D. MacKinnon, seconded by D. Wood and carried.

RESOLUTION RE O'LEARY SUBDIVISION DEVELOPMENT

WHEREAS approval was granted to use \$186,000 of O'Leary's Gas Tax Direct Allocation for the O'Leary Subdivision Development Project, and although the funding application to the Gas Tax Municipal Strategic Component for \$227,510 was not approved, the Town of O'Leary still has an option to proceed with the project using other funds or reapplying for the MSC funds in the spring of 2022;

THEREFORE BE IT RESOLVED that the Town of O'Leary reapply for MSC funds in the spring of 2022;

AND THEREFORE BE IT RESOLVED that the Town of O'Leary request the PEI Infrastructure Secretariat to reduce the Capital Investment Plan for Project # 17.5.1 Wastewater Treatment Plant Upgrades by \$186,000.

Moved by D. MacKinnon, seconded by K. Maynard and carried.

B. Administrator's Report continued - The maintenance shop tender was advertised with a deadline of November 22/21 but unfortunately we didn't receive any offers and after discussion with Eric and Darren, it was agreed that we'd advertise again in the new year. The building permit application to the Province has been submitted.

Ann Lockhart has been hired for part time and casual administration.

From a conversation with Morley Foy, Environment Engineer, it was learned that a new system from Island Water Technologies will monitor the direct effluent of sewer from specific locations to determine hits of restricted BOD and suspended solids. Morley's department will be analysing our lagoon sampling reports over the next few months to monitor for high counts.

Claims have been submitted to the Province for the banner project, the Fire Department radio project and the recent EDA employees.

Stanley MacDonald's subdivision application has been settled after finding an error on the survey drawing. The correction doesn't require Council to revisit the application.

The Town's emergency plan has been submitted to PEI EMO for their review. It will be circulated to Council once any PEI EMO recommendations are implemented.

Development/business permits: Development permit issued to Community Inclusions, 24 North St. for a private storage building valued at \$7245. Development permit issued to the Town of O'Leary, 644 Main St. for a maintenance shop and storage valued at \$240,000.

Overtime/vacation time - Bev 84.5 hours overtime and 5.5 vacation days left from current year. Dale's hours - current month not available and 7 days of vacation left. Andrew has 20 hours overtime and 10 days vacation.

C. Reports from departments -

Police (Valene) - RCMP report for November was circulated to Council and Cst. Gallant highlighted the report earlier in the meeting.

Properties (Valene) - maintenance building update as previously mentioned.

Fire Protection - (Darrel) reported 6 calls for the Fire Department during November. The new radio system is in operation and the Chief thanked the Council for support in this project. As for the old radios, it was recommended that the Firefighter School make an offer to purchase if interested.

Streets & Sidewalks (Kevin) - reported a pothole on Gaspé Road. Discussion followed on the sidewalk snow removal machine. Financing information for a new machine was distributed to Council but it was decided to research the used vehicle route. Bev to request financing approval for \$50,000 from BNS for a used sidewalk snow removal machine approximately 10 years old. Kevin to watch for deals to purchase on PEI and with the financing in place, Council will be able to act quickly.

Recreation (Joey) - Recreation report circulated to Council. Highlights - Christmas Parade weekend coming up with caroling, free hot chocolate and a visit from Santa available following the parade. The Home Hardware House Decorating Contest will be judged that evening as well. As decided earlier, the New Year's levee will not be held this year but annual awards to be presented virtually. The Run for Light took place

on Dec 5th with \$135 raised to be donated to CNIB. The after school programming was supposed to finish up November 30th but has been extended due to good attendance. The land preparation has been completed for the outdoor rink, Dale is working on the perimeter walls, the flooding mechanism and the electrician was in to check on the wiring for lights. The Recreation Director has been in contact with PEI 55+ Games Society in hopes of bringing this event back to West Prince and also in touch with Softball PEI regarding events for next summer.

Health & Newcomers (Judy) -

Sanitation (Eric) -

Community Development (Eric) - mentioned that the MSC funding was declined.

D. Gifts, Donations Policy review - No changes made to policy and oversight was noticed that acknowledgement was not made for two recent deaths. An apology was extended from Council and CAO.

E. Christmas - New Year's break - **Moved by D. Wood, seconded by K. Maynard and carried** that Town offices be permitted to close from Dec. 24th to Jan. 3rd and staff may use overtime in lieu or vacation time.

F. Sidewalk snow removal machine - dealt with during Streets and Sidewalks report.

G. Damage to tires re sewer connection on Main Street - **Moved by D. MacKinnon, seconded by D. Wood and carried** that Laura Hierlihy be reimbursed \$271.69 for damage to her tire as a result of hitting the site where sewer connection was made and due to the weather was not repaired with asphalt. Quinn Chaisson also reported tire damage but her invoice hasn't been turned in yet - if it is similar to Ms Hierlihy's, to pay out as well.

H. Other Business - Student Sarah Gard informed Council of a committee being formed at Westisle to deal with issues such as bullying, homophobia and racism. Her school has asked if a Town Councillor would be interested in participating. Darren offered.

7. COMMITTEE OF THE WHOLE:

Moved by V. Gallant, seconded by J. Dumville and carried that council adjourn to committee of the whole session at 7:12 pm.

Moved by V. Gallant, seconded by D. Wood and carried that regular meeting reconvene at 8:09 pm.

Results from Committee of the Whole:

8. ADJOURNMENT

Meeting adjourned at 8:10 pm on a ***motion by V. Gallant, seconded by D. Wood and carried.***