

TOWN OF O'LEARY SPECIAL MEETING
JUNE 30, 2021

O'Leary Town Council members Mayor Eric Gavin, Deputy Mayor Darren MacKinnon (via Zoom), Councillors Joey Dumville and Kevin Maynard; CAO Bev Shaw met on June 30, 2021 at 5:30 pm. Agenda: Gas Tax Capital Investment Plan for Playground Improvement Project; Maintenance Shop Project direction; and casual administration position.

1. Capital Investment Plan (CIP) - As part of the proposed funding for the Playground Improvement Project Bev requested Council's approval to submit a CIP to the Province to allow gas tax funds be used. Note that if other funding applications are not successful the allocation could be nullified. The following resolution was approved by Council:

WHEREAS the Town of O'Leary Playground Improvement Project - 2021 has designed additions and improvements for the Centennial Park valued at approximately \$385,000 plus cost for rink concrete base which hasn't been quoted yet;

WHEREAS the Town of O'Leary has applied for funds from various funding bodies which hasn't been confirmed;

WHEREAS the Town of O'Leary has committed funds totalling \$30,000 derived from Town's budget, commitment of HST rebate and MCEG grant in the amount of \$50,222.00 plus HST from the rink concrete base quote and \$100,000.00 from Direct Allocation of Gas Tax;

WHEREAS the Town of O'Leary accepts full responsibility of ongoing operations and maintenance costs;

WHEREAS the Town of O'Leary agrees to purchase and install signage as required;

WHEREAS the Town of O'Leary agrees to participate in the Province of PEI wide Asset Management Program;

WHEREAS the Town of O'Leary confirms that an auditor has been hired for the annual review of the Town's financial situation and that proper budgetary process has been followed;

THEREFORE BE IT RESOLVED that the O'Leary Town Council authorize a Capital Investment Plan for the amount of \$100,000 be submitted to the PEI Infrastructure Secretariat for the Town of O'Leary Playground Improvement Project - 2021.

Moved by Joey Dumville, seconded by Kevin Maynard and carried.

2. Maintenance Shop Replacement - Resolution to tender project

WHEREAS the Town of O'Leary existing maintenance shop located at 10 Willow Avenue is in poor condition requiring extensive repairs before winter season and Council agrees that a new building is required;

WHEREAS estimate to construct building is \$175,000 - \$200,000 and financing at Scotiabank has been approved in principle for approximately \$200,000 with an acceptable payment plan;

THEREFORE BE IT RESOLVED that the Town of O'Leary advertise request for quotes on the Provincial Procurement website for construction of 60' x 40' building located at lagoon

property. **Moved by Joey Dumville, seconded by Kevin Maynard and carried.**

3. Casual worker for administration office - This is to cover for Bev from 9 - 3 for 3 weeks starting July 12th and again for a couple of weeks in August. Suggested Bev check with former employee, Holland College and Career Development Services. **Moved by Darren MacKinnon, seconded by Kevin Maynard and carried** that casual employee for administration office be offered an hourly rate of \$18 - \$19 per hour.

4. Eric reported that local property owner and his contractor are looking to dispose of an old building at the dump site but current building debris has not been burnt yet by the fire department. Council asked that a meeting with fire department be arranged.

Adjournment - **Moved by Joey Dumville, seconded by Darren MacKinnon and carried** that meeting adjourn at 6:30 pm.