

**TOWN OF O'LEARY
REGULAR COUNCIL MEETING
JUNE 9, 2021**

Present: Mayor Eric Gavin; Deputy Mayor Darren MacKinnon (joined by Facetime); Councillors Judy MacIsaac, Darrel Wood, Kevin Maynard, Valene Gallant and Joey Dumville; CAO Bev Shaw; Patrick McSweeney, BDO; and Press - Graphic.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the meeting to order at 5:40 pm and declared a quorum present. The agenda was approved with additions - Westisle School donation request and Complex Green Initiative proposal from WSP. ***Moved by V. Gallant, seconded by J. MacIsaac and carried.***

2. CONFLICT OF INTEREST: nil

3. MINUTES:

The minutes of May 12, 2021 regular council meeting were reviewed for errors and omissions. ***Moved by D. Wood, seconded by J. MacIsaac and carried*** that minutes be approved as presented.

4. BUSINESS ARISING FROM MINUTES:

- A) Made note of crosswalk painted across Main Street end of Barclay Road but no further update from Yeo and Sherran of Department of Transportation.
- B) Fire department grant application to Rural Growth Initiatives submitted but no response yet.
- C) Cannabis store shrubs planted and will add some color with annuals.
- D) Letters to affected residents have been sent regarding the sidewalk project. No feedback.

5. FINANCIAL BUSINESS:

Patrick McSweeney of BDO reviewed the draft financial statements for 2020/2021 advising that the Town is in very good financial standing.

RCMP S/Sgt. Troy MacLean presented the monthly RCMP report to Council citing 19 calls for service in the O'Leary area and 156 hours spent on O'Leary business. Two traffic stops held with over 100 vehicles checked.

Tried to connect Darren on Zoom but ended up with Facetime.

Financial reports circulated to Council. Bank balances as follows: May 31, 2021 for general account - \$519,067.07 and for sewer - \$248,059.89. Expenses for May, 2021 for general totalled \$89,232.51 and for sewer - \$7,913.06. Revenue for May, 2021 for general - \$110,547.10, for sewer - \$62,712.39. **Moved by D. MacKinnon, seconded by D. Wood and carried** that financial report be approved.

6. NEW BUSINESS:

A. Mayor's report - Eric reported attending the Community Seniors Cooperative AGM and talked with Robert Henderson about the lack of paving within Town boundaries.

B. Administrator's report - Bev reported another busy month with gathering project descriptions and quotes for various aspects of the Playground Improvement Project and Sidewalk Extension Project. Capital Investment Plans are being prepared for these projects to access Gas Tax funds. Fire Department RGI application hasn't received approval yet but expected soon. The annual audit by BDO is wrapping up. The rink LED sign electricity source has been settled and an agreement will be struck between the rink and the Town. Complaints have been received re 417 Main Street and a letter has been sent to the owners.

Overtime/vacation time - Bev 65 hours overtime and 3.5 vacation days left from previous year. Dale's hours 113.5 and previous year's vacation time at zero. Andrew has 17 hours overtime and all 2020/21 vacation used.

Long and short term staffing requirements to be subject of future meeting between Eric and Darren.

C. Reports from departments -

Police (Valene) - RCMP report heard earlier from S/Sgt. MacLean.

Properties - Valene reminded Council of the maintenance building condition and added that the eaves are in need of repair at approximately \$5000. Council considering a new building site at the lagoon property. Bev to check out regulations on site, determine size required and get quotes.

Fire Protection - Darrel reported 3 calls in May for the fire department. Training during the month included controlled burns with live fire interior practice. Members also attended wild land fire training in West Point. The department's communication committee produced a recruitment video and encouraged everyone to visit the O'Leary Volunteer Fire Department's Facebook page.

Newcomers/Recruitment/Community Endorsements - Judy reported meeting with the banner project photographer and provided a list of suggested photographs and also asked for suggestions from Council. Hoping to have the banners up by July 1st. The streetlight arms are ready for pick up. CSCL AGM held but Judy couldn't make it. Their fundraising and mortgage application are progressing very well. The Newcomers group is involved in a CBDC project to produce a Prince County business directory and resource manual. Judy is on this project

committee but requested that someone else consider taking this position.

Streets & Sidewalks (Kevin) - Holes in the asphalt on Willow Avenue to be reported to Transportation.

Recreation - Joey reported meeting with several people regarding the playground improvement project and reviewed Andrew's recreation report for May highlighting after school programming, minor sports and summer programming, senior events, summer students, try flag football program, Canada Day, Potato Blossom Festival and 100 km yard sale - may hold yard sale during the festival. Andrew asked for nominations for the Youth and Good Neighbour awards to be presented on Canada Day.

Sanitation - Eric advised that recommissioning of UV system at the lagoon is now scheduled for the week of June 14th.

Community Development (Eric) -

D. Sidewalk Project Tenders - Tenders closed for the Sidewalk Extension Project on June 8th with one quote submitted by Curran Briggs for \$278,633.50. WSP recommended that the tender be accepted. **Moved by J. Dumville, seconded by D. Wood and carried** that WHEREAS Curran & Briggs is a reputable firm and quote is within our budget; BE IT RESOLVED that the 2021 Sidewalk Extension Project be awarded to Curran & Briggs in the amount of \$278,633.50.

E. Resolutions for Capital Investment Plans -

RESOLUTION RE O'LEARY SIDEWALK EXTENSION PROJECT 2021 CAPITAL INVESTMENT PLAN
Moved by D. MacKinnon, seconded by J. Dumville and carried -

WHEREAS the Town of O'Leary has contracted with the Province of PEI Active Transportation Fund and has been awarded \$187,623.00 for construction of new concrete sidewalk within the Town;

WHEREAS the Town of O'Leary has committed funds totalling \$157,658.50 derived from Town's budget in the amount of \$20,000.00, commitment of HST rebate and MCEG grant in the amount of \$45,036.00 and \$92,622.50 from Direct Allocation of Gas Tax;

WHEREAS the Town of O'Leary accepts full responsibility of ongoing operations and maintenance costs;

WHEREAS the Town of O'Leary agrees to purchase and install signage as required;

WHEREAS the Town of O'Leary agrees to participate in the Province of PEI wide Asset Management Program;

WHEREAS the Town of O'Leary confirms that an auditor has been hired for the annual review of the Town's financial situation and that proper budgetary process has been followed;

THEREFORE BE IT RESOLVED that the O'Leary Town Council authorize a Capital Investment Plan for the amount of \$92,623 be submitted to the PEI Infrastructure Secretariat for the O'Leary Sidewalk Extension Project 2021.

RESOLUTION RE PLAYGROUND IMPROVEMENT PROJECT CAPITAL INVESTMENT PLAN

Resolution was tabled until further information is obtained on cost estimates for various

aspects of the project. A special council meeting will be called before the end of June to consider resolution.

F. WSP Proposal for Gospel Hall Land - **Moved by J. MacIsaac, seconded by J. Dumville and carried** that WSP proposal for development of Gospel Hall Land be tabled until a later date due to lack of budget allocation.

G. Summer Council Meetings - **Moved by J. MacIsaac, seconded by V. Gallant and carried** that no regular council meetings be held in July and August but special meetings called if necessary.

H. Other Business:

⇒ **Donation request from Westisle School** - **Moved by J. Dumville, seconded by D. Wood and carried** that a donation equal to last year's donation be made to Westisle School.

⇒ **O'Leary Town Complex Green Initiative** -

Moved by J. MacIsaac, seconded by V. Gallant and carried -

WHEREAS O'Leary Town Council recognizes the need for upgrades to the Town Complex specifically for heating system, insulation, doors and windows;

WHEREAS Infrastructure Canada's Green and Inclusive Community Buildings Program is available by application for funds to improve the availability and condition of community buildings in communities experiencing higher needs and who are currently underserved;

WHEREAS WSP has estimated \$13,000 plus tax to carry out an energy audit and application assistance on a time and materials basis;

THEREFORE BE IT RESOLVED that the Town of O'Leary enter into a contract with WSP Engineering to conduct an energy audit on the complex and assist with the funding application to Infrastructure Canada Green and Inclusive Community Buildings Program at a cost of approximately \$13,000 plus materials and time.

⇒ A letter received from **Honourable Antoinette Perry, Lieutenant Governor of PEI** was read to Council and stated that Hon. Perry is asking for Town Council to identify three individuals, organizations or businesses in our community who have gone above and beyond to provide help or care to their fellow Islanders during this COVID pandemic. Bev to forward email to Council on this issue and allow time for members to consider nominees.

7. COMMITTEE OF THE WHOLE:

Moved by J. Dumville, seconded by V. Gallant and carried that council adjourn to committee of the whole session at 7:45 pm.

Moved by J. Dumville, seconded by V. Gallant and carried that regular meeting reconvene at 8:00 pm.

Results from Committee of the Whole - nil

8. ADJOURNMENT

Meeting adjourned at 8:01 pm on a ***motion by J. Dumville, seconded by V. Gallant and carried.***