

TOWN OF O'LEARY
REGULAR COUNCIL MEETING
FEBRUARY 12, 2020

Present: Mayor Eric Gavin; Deputy Mayor Darren MacKinnon; Councillors Judy MacIsaac, Darrel Wood, Kevin Maynard, Valene Gallant and Joey Dumville; CAO Bev Shaw; Press - Graphic and Journal.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the meeting to order at 5:30 pm and declared a quorum present. The agenda was approved as presented. ***Moved by D. MacKinnon, seconded by J. MacIsaac and carried.***

2. CONFLICT OF INTEREST:

Valene and Kevin agreed that they would excuse themselves during the Committee of the Whole meeting with West Point Fire Department.

3. MINUTES:

The minutes of January 15, 2020 regular council meeting reviewed for errors and omissions. ***Moved by J. MacIsaac, seconded by D. Wood and carried*** that minutes be approved as presented.

4. BUSINESS ARISING FROM MINUTES:

Bev noted that the Face Book page and policy hasn't been started yet and information on bylaw enforcement not available. Also the Ellis Field dugout does look like it's sagging due to the frost heaving the ends.

5. FINANCIAL BUSINESS:

Financial reports circulated to Council. Darren stated he didn't notice anything out of the ordinary and the financial situation still looks good.

Bank balances as follows: January 31, 2020 for general account - \$101,447.67 and for sewer - \$47,385.28. Expenses for January, 2020 for general totalled \$116,795.13 and for sewer - \$10,155.69. Revenue for January, 2020 for general - \$66,125.17, for sewer - \$31,347.61.

Moved by D. MacKinnon, seconded by V. Gallant and carried that financial report be approved.

7. NEW BUSINESS:

A. Mayor's report - Eric reported attending the Neighbour 2 Neighbour event held at Westisle this past Saturday - great event. Council agreed a letter of thanks and commendation be sent to the organizers.

B. Administrator's report - Bev reminded Council that a pledge of \$2500 was made to the O'Leary Community Health Foundation last year and to be paid out from this year's budget. Community endorsements still ongoing but new requests have decreased. No report as yet from the HST audit but all information has been forwarded. Honorariums, tax credit letters and T4's have all been issued. Recreation leadership grant received. Research conducted on municipality's ability to guarantee loans and infrastructure funds for community care facilities. Administration computers have been upgraded to Windows 10. Bev attended Finance Workshop on Jan 28th and also attended the Neighbour 2 Neighbour event. Noted that the property at 26 Kent Street has changed ownership and improvements to start as soon as weather permits.

Building/business permits - nil

Overtime/vacation time - Bev 15.5 hours overtime and 1 week vacation left. Dale 61.5 hours overtime and all vacation used. Andrew has 59 hours overtime.

C. Reports from departments -

Properties - Kevin reported no issues or concerns.

Streets & Sidewalks - Valene updated on the war veteran banners. Also mentioned that corners of Barclay & Community, Water & Main, Park & Main, and Centennial & Parkview need to be winged back. Also pools of water at Water Street and Community Street. To contact Highways. Council recommended a plan be created for snow removal on sidewalks in case of future times when Dale isn't available.

Newcomers/Recruitment/Community Endorsements - Judy attended the Neighbour 2 Neighbour event as well and agrees a commendation should be sent to the organizers. Expressions of interest from the community endorsement people has decreased mainly due to the CoronaVirus concerns. Department of Immigration to meet with Judy and Tammy to provide information on the endorsement process. Senior's Co-operative doing well. Emergency measures core group met with a good turnout and plans are proceeding well. Basic Emergency workshop being held in Charlottetown next week and several of the members are attending. O'Leary Legion is a backup facility for our emergency plan and they are applying for funding to purchase a generator. A letter of support was approved.

REPORTS FROM DEPARTMENT CONTINUED AFTER BUDGET CONSULTATION

6. PUBLIC PRE BUDGET CONSULTATION @ 6pm

Ron MacWilliams, Rick Cameron, Jordan MacDonald, John Martin and Fran Lewis, members of the Community Seniors Cooperative Ltd. and resident Marvin MacDonald attended. Eric and Darren addressed the meeting and explained the purpose. A few questions were asked and answered regarding Fire Department reserve fund and community development funds in budget. The Seniors Co-op updated the meeting on the community care

facility.

7. NEW BUSINESS:

C. Reports from Departments:

Recreation - Joey highlighted the January Recreation report from Andrew saying the Town's participation in the Neighbour 2 Neighbour event was successful as well as the Winter Carnival events that didn't get postponed due to the weather. March break and Senior's Day activities being planned. Looking for a +50 representative for the Regional 50+ Games. Softball - Spudchuckers, Provincials, Eastern Canadians and house leagues are being organized as well as other events - 100 km yard sale, Spring fair in the Air, Kidsport and festival. Andrew supplied information on his playground equipment research and included information on splash pad, accessible equipment and a mini winter activity site. Council requested that an email survey be sent to them so they can prioritize and budget accordingly.

Police & Fire Protection - Darrel reviewed the RCMP monthly report for January 2020 saying 17 calls responded to and 184 hours spent on O'Leary business. Fire Chief's report indicated 7 responses in January - 1 vehicle collision, 4 medical calls, 1 smoke present and 1 structure fire. Two department members, Dylan Hutchison and Chris MacIsaac, have resigned/retired from the department. Chris served over 30 years. Fund raisers being planned for the new tanker needed next year. Proposed budget for 2020/21 at \$171,750.00 was approved to be forwarded to O'Leary Area Fire District on a ***motion by D. MacKinnon, seconded by D. Wood and carried.***

Sanitation & Community Development - Eric didn't have anything new to report.

Council agreed that a budget meeting be held next Wednesday, Feb 19th.

D. Concept of Carbon Neutral Community Project (Darren)

Darren suggested that the Town research this form of district heating to determine if O'Leary or certain facilities in Town would benefit especially with the wind farm so near.

E. 2nd reading of Bylaws # 2020-01 and # 2020-02

Bylaw # 2020-01

WHEREAS the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., and related regulations require municipalities to manage and retain municipal records and Subsection 117(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, requires Council to provide, by bylaw, a schedule for the management and disposal of all records and other documents that are required to be retained by the municipality;

AND WHEREAS the O'Leary Town Council has had the opportunity to review the Bylaw to Manage and Dispose of Records Bylaw # 2020-01 and read it a first time at the January 15, 2020 Council meeting;

THEREFORE BE IT RESOLVED that the Bylaw to Manage and Dispose of Records Bylaw # 2020-01 be hereby read a second time. ***Moved by Darrel Wood, seconded by Valene Gallant and carried.***

WHEREAS the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., and related regulations

require municipalities to manage and retain municipal records and Subsection 117(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, requires Council to provide, by bylaw, a schedule for the management and disposal of all records and other documents that are required to be retained by the municipality;

AND WHEREAS the O'Leary Town Council has had the opportunity to review the Bylaw to Manage and Dispose of Records Bylaw # 2020-01, read it a first time at the January 15, 2020 Council meeting and read a second time at this February 12, 2020 Council meeting;

THEREFORE BE IT RESOLVED that the Bylaw to Manage and Dispose of Records Bylaw # 2020-01 be officially approved. ***Moved by Joey Dumville, seconded by Kevin Maynard and carried.***

Bylaw # 2020-02

WHEREAS the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, requires municipalities to provide, by bylaw, regulations for access to information and the protection of personal information;

AND WHEREAS the O'Leary Town Council has had opportunity to review the Bylaw to Regulate Access to Information and Protection of Personal Information Bylaw # 2020-02 and read it a first time at the January 15, 2020 Council meeting;

THEREFORE BE IT RESOLVED that the Bylaw to Regulate Access to Information and Protection of Personal Information Bylaw # 2020-02 be hereby read a second time. ***Moved by Darren MacKinnon, seconded by Darrel Wood and carried.***

WHEREAS the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1, requires municipalities to provide, by bylaw, regulations for access to information and the protection of personal information;

AND WHEREAS the O'Leary Town Council has had the opportunity to review the Bylaw to Regulate Access to Information and Protection of Personal Information Bylaw # 2020-02, read it a first time at the January 15, 2020 Council meeting and read a second time at this February 12, 2020 Council meeting;

THEREFORE BE IT RESOLVED that the Bylaw to Regulate Access to Information and Protection of Personal Information Bylaw # 2020-02 be officially approved. ***Moved by Valene Gallant, seconded by Judy Maclsaac and carried.***

F. Confirm purchase from The Panel Shop for lift station

WHEREAS Omni Site, firm formerly responsible for alarm monitoring at the sewer lift station, has discontinued service in Canada and a new monitor is required;

THEREFORE BE IT RESOLVED that purchase of required equipment and annual monitoring fee at a cost of \$3716.40 be approved and noted that Stetson's Electric to install with supervision from The Panel Shop. ***Moved by D. Wood, seconded by J. Maclsaac and carried.***

G. Addition of EMO Manager honorarium to bylaw & appointment of Remuneration and Allowances Commission per bylaw

Council suggested that Marvin MacDonald, John Martin and/or Rick Cameron be approached regarding these appointments.

H. Complex cleaning

Bev advised that the complex needs a good cleaning including the floors need to be stripped and waxed. Due to budget constraints, the floors to be left until April and to check with EDA for worker for a couple of weeks.

I. Potato Blossom Festival insurance costs

Moved by D. MacKinnon, seconded by D. Wood and carried that a request for a donation be more specific and this item tabled to next meeting.

J. Other business

Thank you card from Isabel Yuill re nomination and award of 2019 Citizen of the Year.
Joey updated on the Town's website progress.

8. COMMITTEE OF THE WHOLE:

Moved by J. Dumville, seconded by V. Gallant and carried that council adjourn to committee of the whole session at 7:40 pm.

Moved by D. Wood, seconded by K. Maynard and carried that regular meeting reconvene at 8 pm.

Results from Committee of the Whole

Moved by D. MacKinnon, seconded by J. Dumville and carried that offer to purchase 6 lots in the Pate Garden Subdivision through realtor Don Murphy be accepted and covenant condition requested to reduce residence size from 1200 sq. feet to 1000 sq. feet be approved.

9. ADJOURNMENT

Meeting adjourned at 8:01 pm on a ***motion by V. Gallant, seconded by J. MacIsaac and carried.***