

REGULAR COUNCIL MEETING
December 14, 2017

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Marvin MacDonald, Blake Adams, Darren MacKinnon, and Tashia Maynard; Reporters from West Prince Graphic and Journal; and CAO Bev Shaw.

Regrets: Councillor Joey Dumville

1. MEETING TO ORDER:

Mayor Gavin called the regular meeting to order at 5:45 pm and declared a quorum present.

The agenda was approved with the following additions: West Prince Chamber of Commerce request and Employment Resource Centre. *Moved by B. Adams, seconded by M. MacDonald and carried.*

2. CONFLICT OF INTEREST DECLARATIONS: Nil

3. MINUTES

The November 9, 2017 regular council meeting minutes were reviewed for errors and omissions.

Moved by M. MacDonald, seconded by B. Adams and carried that November 9, 2017 regular council meeting minutes be approved.

4. BUSINESS ARISING FROM MINUTES:

A gate has been erected at the old dump site as well as signs posted. Still working on removing items that cannot be burnt.

United Janitorial will be doing the complex floors on Dec. 18th & 19th.

5. FINANCIAL BUSINESS:

Financial report presented by Carol - November 30/2017 bank balance for general account - \$203,694.27 and for sewer - \$106,569.39. November, 2017 receipts for general - \$176,815.16, for sewer \$809.08. Expenses paid in November 2017 for general \$75,647.10; for sewer \$17,386.29. Sewer loan proceeds - \$465,702.00 and payment on loan - \$34,843.12. Financial report for November, 2017 was approved on a *motion by* , *seconded by* *and carried.*

Council approved the purchase of two new tires for tractor plus the replacement of tie rod ends. Expenses will be approved after cheque is cut.

Carol explained that Bev and she have been working with the BNS on financing for the new firetruck, getting a new commitment letter and finding an acceptable amortization period and payment amount. Once this part is settled the letter of intent to the truck manufacturer will be forwarded to the company. Bev spoke with Ron MacWilliams, Chair of O'Leary Fire District

committee, and they are on board with the possibility of increasing dues if necessary to help cover payment.

6. NEW BUSINESS

A. Mayor's report - Eric reported two trips to Charlottetown to meet with provincial engineers regarding the Pate Subdivision, attended the tree lighting ceremony and met with the new Commanding Officer Ebert of RCMP.

B. Administrator's report - Bev reported attending two asset management workshops, provincial revenue sharing seminar, workshop on new Municipal Act, the tree lighting ceremony and the dinner theatre. Highlights of workshops mentioned, extension application sent for CWWF project, potential sewer easements listed and approached the Co-op on this matter, and ongoing matters include Main Street mall property survey, firetruck tender and financing, CWWF project, Harper easement, O'Halloran suit, sewer rate review and CHANCES use of downstairs. Business permit issued to Nicholas Pardy and Victoria Harris, Gander Wholesale, for general retail store at 513A Main Street. Overtime for Bev currently at 14.5 hours, 3.5 days of holidays left; Dale's overtime at 29 hours and 4 days of holidays left.

C. Reports from Departments

Development - Blake reported that talks are ongoing about rental of CN basement, mall leases have been sent out, subdivision plan still held up due to water management plan, and mall property survey completed.

Fire Department - Marvin advised that no fire department report available.

RCMP - Marvin reviewed the RCMP monthly report saying 175 patrol hours were spent in town and response to 14 calls for service. Provincial statutes included 3 speeding violations, 3 non-moving traffic violations, 1 seatbelt violation and 2 warnings. Community involvement included Youth Intervention Outreach worker and RCMP conducted information sessions at the schools on Sexting, School SAFE plans and Remembrance Day services.

Eric reported meeting with CO Ebert who plans to improve the monthly reporting format and had discussion on community concerns.

Streets & Sidewalks - Tashia reported a broken piece of sidewalk caused by the snowplow that will have to be repaired in the spring. The decor on street lamps look very nice and are standing up to the wind. Tashia also attended the fire department's Christmas party and presented the gifts to the retired members/families.

Properties - Darren had nothing to report.

Recreation - Jeff's report was circulated.

Sanitation - Eric advised Stewart Enterprises have completed the line replacement on Pate Garden Drive and AJL is near completion of the lagoon project. Tashia suggested that surplus chain link fence from the lagoon be used for a future dog park.

D. O'Leary Community Health Foundation request - Moved by M. MacDonald, seconded by B. Adams and carried that the Town donate \$1000.00 to the O'Leary Community Health Foundation's campaign to raise funds to purchase a new Chemical Analyzer for CHO lab.

E. Permit fees resolution - WHEREAS the Town of O'Leary is required to set fees for

permits as per the Town of O'Leary Zoning and Subdivision Control (Development) Bylaw, Section 4.3 Payment of Fees; THEREFORE BE IT RESOLVED that the following Policy Number 1 - Permit Fees for development be adopted by the Town of O'Leary Council as per attached schedule A. ***Moved by Carol Ferguson, seconded by Blake Adams and carried.***

Schedule A - Fee relating to building permit application - \$25.00; Fee relating to a demolition permit application - \$25.00; Fee relating to a subdivision for 2 lots or other minor alteration to property status permit application - \$50.00; Fee relating to a subdivision greater than 2 lots permit application - \$300.00; and Fee relating to an amendment to subdivision greater than 2 lots permit application - \$300.00.

F. Resolution re Capital Assets - WHEREAS the Town of O'Leary is required to comply to Public Sector Accounting Board of the Canadian Institute of Chartered Accountants regulations Section PS 3150 regarding accounting for and reporting tangible capital assets in our financial statements; AND WHEREAS the Province's Municipal Capital Expenditures Grant requires a policy by the Town of O'Leary to regulate capitalization of assets in case there are any disputes about eligible expenditures when making claims under this program; THEREFORE BE IT RESOLVED that the following Policy Number 2 - Tangible Capital Asset Policy be adopted by the Town of O'Leary as per attached Schedules A and B. ***Moved by Darren MacKinnon, seconded by Blake Adams and carried.*** See Schedules A and B in policy registry.

G. Minor Hockey Donation Request - ***Moved by B. Adams, seconded by T. Maynard and carried*** that the Town of O'Leary donate \$250 to O'Leary Minor Hockey Association to aid in costs to operate the minor hockey program.

H. Surplus chairs - Council agreed to sell 5 surplus office chairs for \$40 each.

I. Confirm latest offer for easement - ***Moved by T. Maynard, seconded by D. MacKinnon and carried*** that Council confirm approval by email and phone survey to offer Rhonda Harper \$3000 only, to settle the sewer easement.

J. Staff bonuses - to committee of whole session later.

K. Other business & correspondence:

Employment Resource Centre - ***Moved by B. Adams, seconded by C. Ferguson and carried*** that the Town of O'Leary lobby the Province to reestablish an Employment Resource Centre in O'Leary to aid job seekers in the interview process, resume writing and job searches.

West Prince Chamber of Commerce request - The Chamber asked that the Town of O'Leary provide sponsorship for the first Ambassador of the Year award at \$1000 - \$2500. Council expressed interest in sponsorship but would like to see the Towns of Alberton and Tignish be approached about co-sponsorship. The request will be tabled January 2018 Council meeting.

7. COMMITTEE OF THE WHOLE

Moved by M. MacDonald, seconded by C. Ferguson and carried that Council adjourn to committee of the whole session at 6:20 pm.

Moved by B. Adams, seconded by M. MacDonald and carried that regular meeting

reconvene at 6:55 pm.

Results from Committee of the Whole

Moved by C. Ferguson, seconded by D. MacKinnon and carried that Christmas bonuses be awarded to staff as follows: Bev \$300, Jeff \$250, Dale \$200 and Faye \$50.

7. ADJOURNMENT

Meeting adjourned at 7:05 pm on a ***motion by T. Maynard, seconded by B. Adams and carried.***