

REGULAR COUNCIL MEETING
November 10, 2016

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Joey Dumville, Tashia Maynard, Darren MacKinnon, Marvin MacDonald and Blake Adams; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets:

1. MEETING TO ORDER:

Mayor Gavin called the regular meeting to order at 6:30 pm and declared a quorum present.

The agenda was approved with the following additions: Sewer project tenders, O'Leary flags, school reviews and fire department gifts. *Moved by B. Adams, seconded by C. Ferguson and carried.*

2. MINUTES

The October 13, 2016 regular meeting minutes were reviewed for errors and omissions. On a *motion by T. Maynard, seconded by M. MacDonald and carried* the minutes were approved.

3. BUSINESS ARISING FROM MINUTES:

Joey provided information on lights at Ellis Field - on demand meter and 10 month average cost is \$216. Joey to meet with Jeff about field fees, light usage tracking and working on a new policy for 2017.

4. FINANCIAL BUSINESS:

Financial report presented by Carol - October 31/2016 bank balance for general account - \$149,571.50 and for sewer - \$104,634.42. October, 2016 receipts for general - \$68,425.56, for sewer \$3,442.25. Invoices paid in October, 2016 for general \$39,019.72; for sewer \$9,833.22. Carol noted no significant variances in budget. Comparative income statement with budget, general ledger bank and cash account statement, accounts payable and receivable report and balance sheet circulated to Council. Financial report was approved on a *motion by B. Adams, seconded by T. Maynard and carried.*

Carol mentioned comparison on donations from 2015 and 2016 was circulated and difference is a result of donations given in 2015 to O'Leary Area Development Corporation, Community Inclusions and Maple Leaf Curling Club and not in 2016.

5. NEW BUSINESS

A. Mayor's report - Eric reported meeting with the Environment Minister and Home & School Association, also attended the FPEIM semi annual meeting, school review session and Development meeting.

B. Administrator's report - Bev reported meeting with contractors and insurance adjustor regarding the water damage to back bay area of complex and waiting on David Platts, Transportation and adjustor to reply. Worked on school review presentation and attended the session at Westisle. Also attended the FPEIM semi annual meeting. Building permit issued to Trevor Harris for extension to garage for \$30,000. Overtime for Bev currently at 14.5 hours with 2 weeks less a day vacation time; Dale has 9 hours overtime and has 1 week vacation left.

C. Reports from Departments

Recreation - Joey highlighted Jeff's written report saying youth after school program running well, Haunted House was a great success, still working on Santa Claus parade, meetings with 55+ Games committee, Christmas party weekend for businesses, and Hockey Classic on Nov 25 - 27. Jeff is currently in Whitehorse for Softball Canada AGM. Jeff's overtime at 120 hours.

Fire Department - Marvin noted that Fire Chief Perry's report was circulated. The Department attended 18 calls in October. Council invited to the department's Christmas party on Dec 3rd.

Development - Blake advised that Troy Gorrill has resigned from the Planning Board and that Joey has agreed to serve. **Moved by T. Maynard, seconded by C. Ferguson and carried** that Joey Dumville be appointed to the O'Leary Planning Board. Also reported meeting with Legion, obtaining material prices for strip mall construction and playground equipment for CHANCES is being built by Dale. To watch for grand opening of CHANCES so Council can attend.

Streets & Sidewalks - Tashia reported that 40 km speed signs are up on Centennial Drive and Dawn Moase has advised that speed radars are not planned for O'Leary.

Sanitation - Eric reported that Stewart Enterprises is ready to start the sewer project. Rodney Coughlin/Pat Perry's lateral line has been replaced by a contractor hired privately by property owner. The main line connection by the Town will be completed soon.

Police - Marvin reviewed the October RCMP report saying 21 calls for service in O'Leary and 228 hours spent on O'Leary business.

D. Fire Department Bylaw # 12 Amendment # 1 -

Whereas clarification required for Fire Department members in training; Be it resolved that the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend the Community of O'Leary Fire Department Bylaw # 12 be hereby read a first time. **Moved by Blake Adams, seconded by Carol Ferguson and carried.**

Fire Department Bylaw # 12, Section 8, Subsection B be replaced with the following - Any new member must, within one year of completion of the 6 month probationary period, be enrolled in the training for and actively seeking Firefighter Level I and be successfully completed within five (5) years of membership enrollment date or shall be dismissed from Fire Department. Five year time frame for completion of Level I and failure to do so will result in dismissal from Fire Department, includes all firefighters currently enrolled in Level I but commencement date is date this amendment becomes effective. This requirement excludes fire department members who are not currently enrolled in Level I training and joined the department before this training was mandatory.

Whereas Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend the Fire Department Bylaw # 12, was read a first time at this Council meeting; Be it resolved that the Fire Department Bylaw # 12 Amendment # 1, a bylaw to amend the Fire Department Bylaw # 12, be hereby approved. ***Moved by Blake Adams, seconded by Carol Ferguson and carried.***

(Marvin to ask Fire Department if truck sirens necessary in the middle of the night.)

E. Fire Dept years of service gifts - Eric excused himself from the meeting while this topic was discussed. ***Moved by T. Maynard, seconded by C. Ferguson and carried*** that a statue from Blain Buchanan be purchased for two members achieving 30 years of service to the O’Leary Fire Department. To also request Fire Department to have a club photo taken which will be provided to members of this status.

F. Live Nativity - Approval has been obtained from Department of Transportation for O’Leary United Church to hold their live nativity event thus shutting off traffic for a couple of hours on December 10/16 (storm date December 11/16) therefore ***moved by B. Adams, seconded by C. Ferguson and carried*** that Council approve as well.

G. Complex rental fee policy - ***Moved by D. MacKinnon, seconded by B. Adams and carried*** that Jeff Price’s church group be allowed use of complex boardroom each Sunday morning for a fee of \$50 + HST as he is a recurring user.

H. Ladies Auxiliary ad in Graphic - ***Moved by M. MacDonald, seconded by J. Dumville and carried*** that Council’s decision by email survey, to purchase sponsor ad in Graphic congratulating Ladies Auxiliary for 60 years of volunteer service, be approved.

I. Dec 3rd & Dec 10th Christmas events - not required.

J. Other business & correspondence:

Tenders for sewer project - ***Moved by T. Maynard, seconded by J. Dumville and carried*** that quote from Stewart Enterprises Ltd. for \$158,726.34 (includes HST) be accepted for CWWF Wastewater System Upgrades - Phase 1- 2016 Project.

Request for municipal flag - ***Moved by M. MacDonald, seconded by J. Dumville and carried*** municipal flag be sold for \$100.00.

School review meeting - Council has been granted a meeting on November 21/16 at 4:45 pm at O’Leary Community Complex with Bob Andrews of the School Review committee.

6. COMMITTEE OF THE WHOLE

Moved by T. Maynard, seconded by B. Adams and carried that Council adjourn to committee of the whole session at 7:55 pm.

Moved by T. Maynard, seconded by B. Adams and carried that regular meeting reconvene at 8:30 pm.

Results from Committee of the Whole

Moved by T. Maynard, seconded by C. Ferguson and carried that Council agree to trade

with the O'Leary Legion a piece of property in the Pate Subdivision area to allow proper access required for subdivision.

Moved by T. Maynard, seconded by J. Dumville and carried that staff Christmas bonuses remain the same as last year.

7. ADJOURNMENT

Meeting adjourned at 8:35 pm on a ***motion by T. Maynard, seconded by J. Dumville and carried.***