

REGULAR COUNCIL MEETING
June 14, 2018

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Blake Adams, Tashia Maynard, and Marvin MacDonald; Reporter from West Prince Graphic; and CAO Bev Shaw.

Regrets: Councillor Darren MacKinnon

1. Council met with Community Seniors Cooperative committee members and received an update on the progress for the proposed seniors community care facility. A letter of support was requested to help in quest for government funding.

2. **MEETING TO ORDER:**

Mayor Gavin called the meeting to order at 6:00 pm and declared a quorum present.

RCMP member present and he reviewed the monthly report saying members spent 176 patrol hours in O'Leary and responded to 17 calls for service. Provincial statutes included 3 speeding violations, 2 non moving traffic violations, 1 driving while suspended and 10 written warnings. Three check stops held during the month with a total of 175 vehicles stopped. Six criminal record checks completed.

The agenda was approved with the following additions: 1. Hospitals West request, 2. Support to 60+ Lunch Club, 3. Acceptance of Sperra Construction bid, 4. Motion for O'Leary Retail Centre financing, and 5. MADD guest. *Moved by T. Maynard, seconded by C. Ferguson and carried.*

3. **CONFLICT OF INTEREST DECLARATIONS:**

nil

4. **MINUTES**

The May 10, 2018 council meeting, May 31, 2018 special council meeting and June 7, 2018 special council meeting minutes were reviewed for errors and omissions.

Moved by B. Adams, seconded by M. MacDonald and carried that council meeting minutes be approved.

5. **BUSINESS ARISING FROM MINUTES:**

It was noted that Provincial summer student funding was not received therefore unable to provide the children's day camp. Blake to check on other funding that may be available.

Bev advised that Tignish and Alberton have never provided grants to churches and other municipalities do make provisions in their policy but haven't actually made any donations.

Dale and crew to start dead fall clean up at Pate Subdivision first of the week as we haven't heard from contractor.

6. **FINANCIAL BUSINESS:**

Carol presented the bank balances as follows: May 31/2018 for general account - \$290,279.66 and for sewer - \$243,631.96. The updated budget was circulated to Council and Carol highlighted the following: Professional fees due to audit costs are over, Recreation advertising is over due to advertising Director position and that Pate Property expenses will be covered by gas tax. **Moved by T. Maynard, seconded by B. Adams and carried** that financial reports and paid bills for May, 2018 be approved.

7. NEW BUSINESS

A. Mayor's report - Eric attended Premier's meeting and other meetings.

B. Administrator's report - Bev reported attending interviews for Recreation Director position, attended Asset Management workshop and one on Planning and Development. EDA workers Tommy and Wendy have started work. Quote for \$58,000 for sewer line replacement behind Home Hardware was accepted and work will proceed by Stewart's Enterprises around the same time as one on Harper easement. Building/business permits issued - Adam & Jane Suchoszek for private garage at \$20,000; Charles Adams for renovation to 5 unit apartment complex at \$80,000; and Joyce Kicksee for backyard fence at \$1500. Bev's overtime at 23 hours, 6 weeks of 2018 vacation; Dale's overtime at ? hours plus 4 weeks of 2018 vacation time.

C. Reports from Departments

Streets & Sidewalks - Tashia is waiting on prices for asphalt sidewalk repairs.

Development - Blake advised that cannabis store tender has been awarded and that we are waiting for the Province to issue the water management permit before tendering for the Pate Subdivision.

Fire Department - Marvin reviewed the Fire Chief's report for May and noted that the members wish to construct a shed on west side of building to house their gator and other rescue equipment. It was recommended that plans and designs be submitted for Council to review and that even though funding is being applied for from a Provincial grant, they must stay within their budget.

Recreation - Jeff's report was circulated. Jeff requested that a policy be put in place allowing refunds of minor sports and other programs under certain circumstances. **Moved by B. Adams, seconded by T. Maynard and carried** that policy be "Refunds be permitted within 10 days of start date of program participant is registered in, to allow athlete to try the program or an injury of participant occurs.". Jeff reminded Council of nominations for Youth of the Year and Volunteer of the Year awards to be presented on Canada Day. Noted that Jeff's resignation notice is effective June 21, 2018. Council directed Bev to arrange a farewell dinner.

Police - reviewed earlier in meeting.

Properties - not available but waiting for report on condition of Park equipment.

Sanitation - Eric mentioned the sewer line replacement behind Home Hardware plus a meeting held with engineers, contractors and town staff regarding the Solar Bee aerator at the lagoon. Recommendations were provided and further testing will be conducted.

D. Request from Canadian Potato Museum - **Moved by B. Adams, seconded by C. Ferguson and carried** that Town provide the grass cutting for this season on museum property as requested but to exclude trimming around buildings and other fixtures. To be evaluated next

spring.

E. Process to annex new town land & zoning - Bev to proceed with process of annexing area recently purchased by the town (PID's 43653 & 43505). To contact property owners adjacent to these properties and on Main Street to determine their opinion on annexation of their property. Zoning to occur after annexation is complete.

F. Offer on W. Ellis land - In camera

G. Confirm support to museum re funding project - Moved by **B. Adams, seconded by M. MacDonald and carried** that Council's decision by email/phone to provide support to Canadian Potato Museum be confirmed.

H. Confirm issuance of building permit for Charles Adams - As previously decided by phone/email, Council approved the issuance of building permit for Charles Adams to renovate former Maple House property at 9 Gaspé Road to a 5 unit apartment complex.

I. Acknowledge and accept Joey Dumville's resignation from Council - Council accepted Joey's resignation from Town Council as of June 1, 2018.

J. Summer meetings - Moved by **C. Ferguson, seconded by T. Maynard and carried** that Town Council meetings be suspended for July and August except if special meetings are required.

K. Fees Bylaw - Whereas the Municipal Government Act requires a bylaw to authorize the municipality to charge fees for municipal services;

Be it resolved that the Fees Bylaw # 2018-08 be hereby read a first time.

Moved by Carol Ferguson, seconded by Marvin MacDonald and carried.

Whereas the Municipal Government Act requires a bylaw to authorize the municipality to charge fees for municipal services;

And whereas the Fees Bylaw # 2018-08 was read a first time at this Council meeting;

Be it resolved that the Fees Bylaw # 2018-08 be hereby approved.

Moved by Carol Ferguson, seconded by Tashia Maynard and carried.

L. Remuneration Bylaw - Whereas the Municipal Government Act requires a bylaw to authorize the municipality to establish the types, rates and conditions of payments to be made to or on behalf of a member of the council, a member of a council committee or another person;

Be it resolved that the Rumeration Bylaw # 2018-07 be hereby read a first time.

Moved by Marvin MacDonald, seconded by Carol Ferguson and carried.

Whereas the Municipal Government Act requires a bylaw to authorize the municipality to establish the types, rates and conditions of payments to be made to or on behalf of a member of the council, a member of a council committee or another person;

And whereas the Remuneration Bylaw # 2018-07 was read a first time at this Council meeting;

Be it resolved that the Remuneration Bylaw # 2018-07 be hereby approved.
Moved by Tashia Maynard, seconded by Blake Adams and carried.

M. Other business & correspondence:

Hospitals West - Paul Young, Administrator for Hospitals West requested that the Town of O'Leary provide support to their committee and its efforts in doctor recruitment. Council agreed to provide a letter of support.

60+ Lunch Club - ***Moved by B. Adams, seconded by C. Ferguson and carried*** that Town Council provide a letter to this group supporting their activities and in their application for funding to New Horizons.

Moved by B. Adams, seconded by C. Ferguson and carried that O'Leary Retail Centre Tender 2018-3 be awarded to Sperra Construction at \$312,000.

Moved by C. Ferguson, seconded by B. Adams and carried that financing for O'Leary Retail Centre to house the Provincial cannabis retail outlet be financed at \$275,000 for 20 years at a floating rate with no minimum or maximum amount or penalty on lump sum payments and the option to fix the interest rate at a later date if desired by Council. Bev to request a floating rate loan schedule.

Kevin Maynard, MADD representative, joined our meeting to request Council's approval on MADD erecting two signs at the Town entrances. Council requested that designs be forwarded to Council.

8. COMMITTEE OF THE WHOLE

Moved by T. Maynard, seconded by M. MacDonald and carried that Council adjourn to committee of the whole session at 7:20 pm.

Moved by M. MacDonald, seconded by C. Ferguson and carried that regular meeting reconvene at 8:15 pm.

Results from Committee of the Whole

Council agreed on terms to offer person interested in purchasing four lots of Pate Subdivision.

Carol advised Council of who was chosen as successful applicant for Recreation Director position and at what salary. Applicant to respond by noon on Monday.

Council discussed donation to United Church and requested a breakdown of budget and expectations of donations for the rest of the year.

8. ADJOURNMENT

Meeting adjourned at 8:16 pm on a ***motion by C. Ferguson, seconded by B. Adams and carried.***