

**REGULAR COUNCIL MEETING**  
**May 10, 2018**

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Blake Adams, Tashia Maynard, Joey Dumville, Marvin MacDonald and Darren MacKinnon; Reporters from West Prince Graphic and Journal; and CAO Bev Shaw.

Regrets:

**1. MEETING TO ORDER:**

Mayor Gavin called the meeting to order at 5:30 pm and declared a quorum present.

The agenda was approved. *Moved by C. Ferguson, seconded by J. Dumville and carried.*

**2. CONFLICT OF INTEREST DECLARATIONS:**

Joey declared he may be in conflict regarding the donation request from 3 arena golf tournament and will excuse himself during these discussions.

**3. MINUTES**

The April 12, 2018 council meeting, May 4, 2018 special council meeting and May 7, 2018 special council meeting minutes were reviewed for errors and omissions.

*Moved by B. Adams, seconded by T. Maynard and carried* that council meeting minutes be approved.

**4. BUSINESS ARISING FROM MINUTES:**

*Moved by C. Ferguson, seconded by B. Adams and carried* that tender award to Sperra Construction for O’Leary Retail Centre be revoked due to the loss of a major tenant for the facility.

**5. FINANCIAL BUSINESS:**

Carol presented the bank balances as follows: April 30/2018 for general account - \$257,275.56 and for sewer - \$73,397.79 and noted no significant payables. The updated budget was circulated to Council and Carol highlighted the following: General revenue is over budget due to Municipal Capital Expenditure Grant being transferred from Sewer to General; Municipal Grant is up to date after May 1 receipt and now totalling \$79,411; Professional fees expense is overspent due to audit costs; bank charges is over due to \$750 renewal fee. In sewer the CWWF expenses will be rolled into long term debt so won’t affect the bottom line. *Moved by T. Maynard, seconded by M. MacDonald and carried* that financial reports and paid bills for April, 2018 be approved.

**6. NEW BUSINESS**

*A. Mayor’s report* - Eric attended several special meetings.

*B. Administrator’s report* - Bev reported the newcomer meetings are ongoing with Marvin

attending. Attended Election workshop and made arrangements for Margie MacWilliams and Faye MacWilliams to staff the election. Summer job funding has been approved for the library and recreation department plus 3 EDA workers approved for maintenance. Claim # 8 submitted for CWWF project.

Building/business permits - nil. Bev's overtime at 40.5 hours, 6 weeks of 2018 vacation; Dale's overtime at 83.5 hours plus 4 weeks of 2018 vacation time.

### ***C. Reports from Departments***

***Streets & Sidewalks*** - Tashia reported on sidewalk repairs and street resurfacing priorities - Water and Ellis needs paving. Also new sign post needed at corner of Parkview and Main.

***Moved by J. Dumville, seconded by B. Adams and carried*** that Dale be tasked with sidewalk repairs keeping in mind that budget is \$7500.00.

***Recreation*** - Jeff's report was circulated and Joey highlighted the following: Ellis Field fence in need of repair; 100 km yard sale; Spud Chuckers event; all women's ball games to be in O'Leary this season; Under 12 softball training underway in preparation for Eastern Canadians Championships; Canada Day funding; and website upgrades. Council agreed that Jeff plan a 1 or 2 day per week camp for kids, that Joey would attend Special Olympics Torch Run event on behalf of Council and Jeff's request for time off be approved.

***Fire Department*** - Fire Chief's report was circulated. Marvin reported that members responded to 7 calls in April - 1 mutual aid structure fire, 1 commercial fire, 1 medical first responder, 1 motor vehicle collision and 2 brush fires. Training included in house medical first responder exercises and 3 members attended fire attack training on incident command plus 2 members attended fire attack training and several members attended a confined space rescue course.

***Police*** - Marvin reviewed the RCMP monthly report advising that 161 patrol hours spent in O'Leary and responded to 19 calls for service. Provincial Statutes for the month included 1 speeding, 6 non-moving traffic violations, and 3 written warnings. Six criminal record checks were completed for residents.

***Development*** - Blake reported speaking with members of the proposed senior care facility cooperative, working with WSP on the Pate Subdivision plans and that the mall has been downsized due to the loss of a major tenant. Despite this setback, it is still hoped that the Town can provide a facility for the cannabis retail outlet. A new design and tender has been started.

***Properties*** - Darren reported that CN sale hasn't been approved by the Province yet, to have some repairs done to gazebo roof at Centennial Park and gazebo and benches at Friendship Garden to be assessed.

***Sanitation*** - Eric advised that main sewer line on properties behind Home Hardware will service the proposed seniors' facility therefore staff had the line videotaped to determine condition. It appears that the line has numerous separations and root intrusion plus the two manholes are in poor condition. ***Moved by D. MacKinnon, seconded by C. Ferguson and carried*** that this 129 meter section of trunk line and 2 manholes be replaced to a maximum cost of \$75,000 with 75% of funding from CWWF.

The lagoon building is finished and waiting on electrical work and equipment relocation. The winch for rescue gear has been certified and a bracket for it has been ordered.

Eric was approached by Dale about purchasing staging for painting and repair jobs that usually requires rental. **Moved by T. Maynard, seconded by B. Adams and carried** that 2 sections of used staging and 1 used ramp be purchased for \$125 each.

RCMP S/Sgt. Hewitt joined our meeting. Report had already been reviewed and Hewitt invited Council members to attend the RCMP West Prince Detachment BBQ on June 17<sup>th</sup> noon to 2 pm.

**D. Appointment of Municipal Election Officer & other Election matters - Moved by T. Maynard, seconded by J. Dumville and carried** that Bev be appointed as Municipal Election Officer, Margie MacWilliams as Returning Officer and Faye MacWilliams as Deputy Municipal Election Officer and as Election Clerk. **Moved by C. Ferguson, seconded by D. MacKinnon and carried** that municipal office be assigned as Election Office. **Moved by J. Dumville, seconded by C. Ferguson and carried** that Elections PEI be contracted to provide voters list for 2018 election. Council also agreed that one advance poll be held, do not want mail in ballots or mobile polls and that the Town would provide its own ballots. Bev to check on current council term ending date.

**E. Confirmation of Potato Blossom Pageant entry -** Whereas Bev contacted all council members recently to determine if they still wished to sponsor a girl even though no O'Leary resident was available; and Whereas Marvin, Joey, Darren and Eric agreed to do so; it was **moved by D. MacKinnon, seconded by J. Dumville** that the Town sponsor a pageant girl for \$100 even though a resident entry is not available. Vote - yes 4; no 2. **Motion carried.**

**F. EDA & Rec student wages - Moved by T. Maynard, seconded by J. Dumville and carried** that summer student, Sarah Woodside, be paid \$12.00 per hour this season. **Moved by B. Adams, seconded by T. Maynard and carried** that EDA worker, Tommy Clements, be paid \$12.00 per hour. **Moved by D. MacKinnon, seconded by C. Ferguson and carried** that EDA worker, Wendy Bulger, be paid \$11.75 per hour.

**G. Donation to 3 arena golf tournament - Moved by M. MacDonald, seconded by D. MacKinnon and carried** that Council donate \$275 to the Three Arena Fundraising Golf Tournament.

**H. Donation request from 2018 Camp Kildare Golf Tournament -** Council declined this request.

**I. Support letter for Community Seniors Cooperative plus request for funds -** Council agreed to provide a letter to the Seniors Cooperative in support of their funding applications. Bev to request a meeting between Cooperative and Council. **Moved by B. Adams, seconded by D. MacKinnon and carried** that \$2500 be donated to the Seniors Cooperative to assist in summer student expenses and to offer office space in lower level of complex.

**J. Follow up letter from O'Leary United Church -** Council postponed a decision on the donation request from the O'Leary United Church. Bev to research what other municipalities do

for churches.

***K. Other business & correspondence:***

The glider rocker from ADIC to be sold for \$25.

The old fencing wire at lagoon to be kept as a fence may be erected between lagoon property and Rhonda Harper's.

Thank you note received from Marvin's family.

**8. COMMITTEE OF THE WHOLE**

***Moved by B. Adams, seconded by C. Ferguson and carried*** that Council adjourn to committee of the whole session at 6:45 pm.

***Moved by M. MacDonald, seconded by C. Ferguson and carried*** that regular meeting reconvene at 6:55 pm.

***Results from Committee of the Whole***

A brief discussion held on seniors care facility, mall and cannabis store projects.

**8. ADJOURNMENT**

Meeting adjourned at 6:56 pm on a ***motion by C. Ferguson, seconded by B. Adams and carried.***