

REGULAR COUNCIL MEETING
March 9, 2016

Present: Mayor Eric Gavin; Councillors Marvin MacDonald, Tashia Maynard, Darren MacKinnon, Joey Dumville and Blake Adams; Reporters from West Prince Graphic and Journal; and CAO Bev Shaw.

Regrets: Deputy Mayor Carol Ferguson.

1. MEETING TO ORDER:

Mayor Gavin called the regular meeting to order at 7:40 pm.

The agenda was approved with the following additions: Infrastructure announcement, creation of casual part time position, website and late payment fees on sewer accounts. *Moved by D. MacKinnon, seconded by M. MacDonald and carried.*

2. MINUTES

The February 4, 2016 budget meeting minutes and February 11, 2016 regular council meeting minutes were reviewed for errors and omissions. On a *motion by T. Maynard, seconded by B. Adams and carried* the minutes were approved.

3. BUSINESS ARISING FROM MINUTES:

- Noted that additional lighting installed at the Co-op feedmill and at the gas bar is not sufficient and that quotes have been requested from Stetson's.
- The new web site has been launched but there's problems with the site. Joey working with developer to correct and to determine who will host the site.

RCMP Cst. Dave Brown joined our meeting and was asked to report. The monthly report was circulated stating that 14 calls for service were answered and 133 hours of service were spent on O'Leary business. Breakdown of provincial statutes - 1 non-moving traffic violation and 1 written warning. Discussion held on number of crimes may show increase during the better weather but was quieter in O'Leary during February.

4. FINANCIAL BUSINESS:

January and February 2016 receipts for general \$150,396.06, invoices paid for general \$206,930.21; bank balance at the end of February 2016 for general - \$9,621.70. January and February 2016 receipts for sewer \$71,623.57; invoices paid \$76,802.66 and bank balance at the end of February, 2016 - \$28,219.63. Receivables for general and sewer were circulated - noted that sewer receivables reduced by \$16,500 within the last month. Updated budget to February 29/16 circulated with nothing out of the ordinary in spent figures. Financial report was approved on a *motion by D. MacKinnon, seconded by M. MacDonald and carried.*

5. NEW BUSINESS

1. Mayor's report - Eric reported attending the PEI Potato Blossom Festival annual meeting and the MADD workshop. New festival executive includes Susan Shea as chair and Karen Milligan as vice chair. Tashia to supply a copy of festival financial statement.

2. Administrator's report - Bev reported being busy over the past month with audit and budget preparations as well as receivables. WCB forms, summer student applications, grants in lieu of taxes and EDA claim submitted. Spent 2 days in Charlottetown regarding the O'Halloran court case. Building permit issued to Blake & Brenda Betts for private storage building at \$3500. Overtime for Bev - 32.5 hours; Dale - 33.5 hours.

3. Reports from Departments

Recreation - Jeff's report circulated to Council. Noted that Hon. Robert Henderson has approved \$4500 to sponsor the two major ball tournaments this summer. Also Cedric Gallant, who the Town helped sponsor, and his floor hockey team won gold in the Special Olympics in NF and MacLean curling team skip won gold in the mixed doubles. Planning underway for 100 km yard sale - Darren stated it was very successful last year and brought a lot of people to the area. Jeff is looking into obtaining a sign sponsor.

Hon. Henderson joined our meeting and reviewed the many issues and objectives he has been working on for this district. He mentioned that O'Leary's appearance is improving with the Co-op, Credit Union, Auto Parts and Maple House renovations. He has been working on improving the daycare service and looking for an anchor tenant for Future Tech West. The \$4500 cheque was presented to Darren.

Properties - (Joey) The lighting at CN hasn't improved and a quote has been requested from electrician. The CN station recently received heritage designation - to check affect on future renovations/repairs.

Development & Tourism - Blake reported that no response yet on boundary extension application and we are waiting on IRAC to hold public meeting. Blake hopes to advertise soon for the RFP for engineering services regarding Pate subdivision development. Council approved \$250 design fee for a strip mall for 478 and 482 Main Street. **Moved by M. MacDonald, seconded by D. MacKinnon and carried** that \$250 design fee be approved for O'Leary Building Centre to draft design and costs for four unit strip mall at 478 and 482 Main Street.

Fire Protection - (Marvin) Chief's report for February circulated. The department responded to 2 emergency calls during the month - 1 flue fire and 1 hydro pole.

Streets & Sidewalks - Tashia reported that sidewalk at Oulton's Main Street apartment house has been shaved to eliminate vehicles bottoming out. To check on Credit Union sidewalk as well. Tashia attended the Heritage ceremony and accepted the award on behalf of Council.

A letter of congratulations and a plant to be sent to Maple House.

Sanitation - Eric reported spending time on sewer receivables - he went to visit a couple of customers.

(Blake excused himself from the meeting due to conflict regarding the next two issues.)

4. Computer for part time/casual staff - Moved by M. MacDonald, seconded by D. MacKinnon and carried that a maximum of \$1000 be spent to purchase a new laptop capable of networking for Simply database and printer.

5. Combat Computers invoice & future maintenance to surveillance cameras/computers - Moved by T. Maynard, seconded by D. MacKinnon and carried that invoice from Combat Computers for \$1600 be paid. If any further issues with this system, Blake to be consulted for opinion on work, get an estimate on work and it was suggested that a maximum of \$1500 be spent on this system.

(Blake returned.)

6. Moved by T. Maynard, seconded by D. MacKinnon and carried that \$100 be donated to support the Hernewood History and Travel Club.

7. Other business & correspondence:

- Letter from Provincial Justice and Public Safety regarding cooperation and participation in upcoming review of policing services.

- Letter from Potato Blossom Festival committee requesting support. Council agreed that same level of support will be available.

- Infrastructure Secretariat announcement that Gas Tax Municipal Strategic Component is open for funding applications. Council agreed that Bev to gather information for a project to replace and/or repair lagoon manholes and install a new lift station alarm system. Commitment for funding application to be made at next Council meeting.

- **Moved by D. MacKinnon, seconded by T. Maynard and carried** that a part time/casual administration position be created to assist Administrator. Hourly rate at \$15.00; at one day per week from 9 - 5 for first eight weeks while training then one day a week from 9 - 3 plus to cover for vacation time, sick time and other time off by Administrator.

6. COMMITTEE OF THE WHOLE

Moved by B. Adams, seconded by J. Dumville and carried that Council adjourn to committee of the whole session at 9:30 pm.

Moved by T. Maynard, seconded by M. MacDonald and carried that regular meeting reconvene at 10:15 pm.

Business from committee of the whole:

Moved by B. Adams, seconded by D. MacKinnon and carried that sale of ADIC be advertised with deadline for tender within 45 days and to be sure contractual conditions regarding New Horizons grant assets be met.

Council agreed Recreation Director's office be moved to complex.

Late payment fees on sewer receivables discussed. **Moved by B. Adams, seconded by T. Maynard and carried** that sewer accounts of over \$1000 have late payment fees forgiven as long

as payment conditions are met.

7.ADJOURNMENT

Meeting adjourned at 10:20 pm on a *motion by D. MacKinnon, seconded by B. Adams and carried.*