

REGULAR COUNCIL MEETING  
September 10, 2015

Present: Mayor Eric Gavin; Deputy Mayor Carol Ferguson; Councillors Marvin MacDonald, Tashia Maynard, Darren MacKinnon, Joey Dumville and Blake Adams; Recreation Director Jeff Ellsworth; and CAO Bev Shaw.

**1. MEETING TO ORDER:**

Mayor Gavin called the regular meeting to order at 6:30 pm. and invited Jeff to speak to the meeting. Jeff provided financial details on the very successful softball Nationals recently held plus our prospects for hosting future events. Other upcoming events include Terry Fox Run, Halloween event, boxing, yoga, creative writing, computers for seniors and after school programs.

The agenda was approved with the following additions: Town pins and Credit Union. *Moved by M. MacDonald, seconded by C. Ferguson and carried.*

**2. MINUTES**

The June 11, 2015 regular council meeting, June 11, 2015 public meeting notes, June 12, 2015 special council meeting, July 29, 2015 special council meeting and August 24, 2015 special council meeting minutes were reviewed for errors and omissions. On a *motion by B. Adams, seconded by T. Maynard and carried* the minutes were approved.

**3. BUSINESS ARISING FROM MINUTES:**

It was noted that the Pate buildings have been demolished and removed and internet access is now available in the board room. To check on rulings regarding Council members using Skype or similar programs to attend meetings.

**4. FINANCIAL BUSINESS:**

June - August 2015 revenue for general \$275,514.78, expenses for general \$267,556.59; Bank balance at the end of August 2015 - general \$71,648.91. June - August 2015 revenue for sewer \$71,518.35; expenses \$46,736.82 and bank balance at the end of August 2015 \$44,197.10. It was *moved by M. MacDonald, seconded by J. Dumville and carried* that financial report for June - August, 2015 be approved.

Budget update to August 31, 2015 was circulated to Council.

**5. NEW BUSINESS**

**1. Mayor's report** - nothing to report.

**2. Administrator's report**

Bev thanked Council for the dinner and gift. The rezoning process for Health Foundation land is at Municipal Affairs awaiting approval. A letter from Perry Batten, real estate agent for the property, asked for a response but Council agreed that conversation with the applicants is all that's necessary. The lagoon study document is being reviewed by various experts and we're waiting on their opinions on the recommendations made by WSP. Building permits issued to Kenneth Johnson for demolition of house extension for \$400; to Courtney Ramsay for addition to house for \$36,000; to Mitchell Currie for pool and fence enclosure for \$400; and to Donald Smallman for addition to house for \$10,000.

**3. Reports from Departments**

**Police** - Cpl. Scott Lundrigan attended the meeting and reviewed the monthly report. He noted that a letter of support could be made available for Council's efforts in obtaining electronic radar at entrances to town.

**Fire Protection** - Chief's report for June to August circulated. The department responded to 24 emergency calls in this period and members participated in the festival by assisting with the parade, fireworks and kids' activities. Members reaching milestones in their volunteer service are Norman Woodside and Rodney MacWilliam for 20 years, Ronnie Phillips and Chris MacIsaac for 25 years and Kevin Arsenault and Blair Perry for 30 years. It was ***moved by M. MacDonald, seconded by D. MacKinnon and carried*** that \$600 be made available to purchase 4 long service awards.

**Development & Tourism** - Blake reported that some interest has been indicated regarding the Pate property. ***Moved by C. Ferguson, seconded by B. Adams and carried*** that tender be advertised for engineering services for development of Pate property. An inquiry about the standing wood on the Pate property was received but Council isn't prepared for that as yet. Joey mentioned that the website is progressing - pictures and content from summer student being reviewed.

**Streets & Sidewalks --** Tashia confirmed that Royal Avenue is to be fixed this fall but no information on Kent Street water problems.

**Properties** - Joey had nothing to report. The storm drain on CN station driveway was mentioned. Preston Murphy is supposed to repair soon.

**Recreation** - Jeff presented information earlier in meeting.

**Sanitation** - Eric mentioned that the lagoon study was received and that still waiting on sewer line replacements at CN and ADIC.

**4. West Prince Arts Council** - Arts Council members Nan Ferrier, Glennis Wallace and June Ellis presented town council with two murals and a promise for a third to display in town. Glennis thanked Council for the opportunity to use the office in the complex as well as the CN station this past summer. Council discussed the rink, museum and legion as possible locations for the art.

**5. Fall cleanup of flower beds** - ***Moved by B. Adams, seconded by D. MacKinnon and carried*** that Council hire for fall cleanup at a cost of \$500.

**6. Pate property update** - covered during Development report. Note that Council was disappointed in negative report in Graphic regarding the removal of buildings on Pate property.

**7. Cost sharing of J. Ellsworth Field sign - Moved by C. Ferguson, seconded by B. Adams and carried** that the Town pay for entire cost of sign for the ballfield. To add to the sign some description of Jeff's accomplishments.

**8. Motion re \$100 to WP Family Health Clinic** - An email survey of Council approved payment of \$100 to the West Prince Family Health Clinic to assist in costs for the educational day for doctors. **Moved by M. MacDonald, seconded by D. MacKinnon and carried.**

**9. New door for maintenance building** - An estimate of \$1900 was presented to Council to replace the wooden horizontal sliding door with a new vinyl garage door. Council requested more information before a decision is made.

**10. Suggested policy for Council spending in excess of \$100,000** - Darren suggested that Council consider this action to assist with communications between taxpayers and council. To revisit at next meeting.

**11. Centennial Drive ditch infill** - Council to review priorities for street projects and revisit at next meeting.

**12. Drainage issue on Main St. by Blake Betts residence** - Noted that Highways work was halted by another resident. To check on this matter.

**13. Town sign status** - Blake agreed to follow up with designs and prices.

**14. Other business & correspondence:**

- Thank you notes received from PEI Potato Blossom Festival and Westisle Composite High School.

- Letter from Hon. Paula Biggar recommending that Council use gas tax funds to repair a provincial highway.

- Letter from Hon. Wade MacLauchlan acknowledging Council's position on recent ministerial appointments.

- Eric requested that town pins be made available to a group. We currently don't have any pins on hand and there is a policy in place to deal with such requests.

- Eric suggested that Council write a letter to the Credit Union commending them on the improvements to their building.

## **6. COMMITTEE OF THE WHOLE**

*Moved by B. Adams, seconded by C. Ferguson and carried* that Council adjourn to committee of the whole (closed door session) at 8:40 pm.

*Moved by D. MacKinnon, seconded by T. Maynard and carried* that regular meeting resume at 8:55 pm.

Business from in camera session: nil

## **7.ADJOURNMENT**

The meeting adjourned at 8:56 pm on a motion by T. Maynard, seconded by B. Adams and carried.