

## REGULAR COUNCIL MEETING

September 11, 2014

Present: Mayor Stanley MacDonald; Deputy Mayor Blake Adams; Councillors Marvin MacDonald, Eric Gavin, Darren MacKinnon and Davis Gallant; Reporter Eric McCarthy; CAO Bev Shaw.

Regrets: Councillor Carol Ferguson.

### 1. MEETING TO ORDER:

Mayor MacDonald called the regular meeting to order at 6:30 pm.

The agenda was approved with following additions: Policy on copies for minutes and financial statement requests; Donation request; Parking restrictions on Main Street; Ellis Ballfield fence; Town advertising. Moved by M. MacDonald, seconded by D. MacKinnon and carried.

### 2. MINUTES

The June 12/14 regular council meeting minutes, and minutes of special meetings held on July 3, 2014, August 5, 2014 and August 21, 2014 were reviewed for errors and omissions. On a motion by B. Adams, seconded by D. Gallant and carried the minutes were approved.

### 3. BUSINESS ARISING FROM MINUTES:

- Storm drain manhole in CN parking lot is still very low after installation of new culvert by Preston Murphy. Davis to speak to Dale and get methods and quotes on repair.

- PEI Potato Blossom Festival 2013 financial statement circulated to Council. Their year end is October 31st and statement should be available shortly after.

- Farmers market being held at Legion on September 27th.

- Removal of buried manhole on Gaspé Road hasn't occurred due to quote of \$11,000. Waiting on another quote and in the mean time the project was added to the expression of interest document submitted to New Build Canada Fund.

- Quote received from David Gamble on business plan for farmers market.

#### 4. FINANCIAL BUSINESS:

Error noted that \$9400 fire dues was credited to fines.

June - August 2014 revenue: general \$211,173.21; sewer 83,108.83. June - August 2014 expenses: general \$237,027.58; sewer \$12,475.47; Bank balances at the end of August - general \$52,916.54; sewer \$33,615.21. Copies of budget update to August 31/14 circulated to Council. It was moved by M. MacDonald, seconded by D. MacKinnon and carried that financial report for June - August, 2014 be approved.

RCMP Cpl. Scott Lundrigan

Cpl. Lundrigan welcomed questions from Council on the monthly report provided and a discussion followed on ATV use and how the RCMP are cracking down.

#### 5. NEW BUSINESS

##### 1. Chairperson's report

Stanley's report circulated to Council.

##### 2. Administrator's report

Written report circulated to Council. Building permit issued to Douglas Smith for private storage valued at \$12,000.00 and business permit issued to Luke & Wilma Duffenais - Rustic Rummaging & Flea Market located at the CN Station.

##### 3. Reports from Departments

Recreation (Eric) - Written report from Jeff circulated to Council. To suggest Jeff attend the Newcomers Association being held in O'Leary next month.

Sanitation - Eric reported everything is working well except for a lateral service line on Barclay Road that requires replacement. He also mentioned the lagoon and that a study on the lagoon efficiency is being planned.

Streets, Sidewalk & Properties - Davis reported that the new sidewalks look good and that new concrete for Barclay Road sidewalks, in front of Oulton's new apartment, should be completed in the near future. Also noted that new globes for broken streetlights haven't arrived yet, speed checks are being conducted by Transportation and radar is still being considered and that grass/weeds growing adjacent

to sidewalks need to be eliminated. The Memorial Orchard plaques have been installed. The maintenance truck is out of service due to broken springs and inspection required.

Fire Department - Chief Perry's report circulated to Council and Marvin mentioned that the department is recruiting new members.

Development & Tourism - Blake mentioned some potential retail space, that a motion is required for the bid placed on Pate property and at next meeting to discuss the business plan quote from David Gamble.

4.. Town Sign - Darren hopes to have estimates on sign for next meeting.

5. Rink clean up - Darren reported speaking to rink manager and was advised that they could use some help getting the rink prepared for opening. Council agreed to send maintenance staff members, Allan and James, if available and time allows.

6. CN trees & maintenance - An email from Ruth DeLong, Trails Community Relations Coordinator, indicated that tree removal and/or pruning should be done as well as several other suggestions of maintenance to the building and property. Council agreed to have trees pruned that are touching the CN building.

7. Mayoral chain of office - Moved by D. MacKinnon, seconded by B. Adams and carried that mayoral chain be ordered from A Touch of Gold for \$2155 plus HST.

8. Election staff - Moved by B. Adams, seconded by D. Gallant and carried that Margaret MacWilliams be appointed as Returning Officer and Pauline Barlow as Poll Clerk for the 2014 municipal election.

9. Softball Canada invoice - Moved by B. Adams, seconded by M. MacDonald and carried that \$1000 hosting fee for 2013 nationals invoice from Softball Canada be paid.

10. 2015 Up West Winterfest - Council directed that financial statement and activity report be again requested from the 2014 Winterfest and agreed that for 2015 O'Leary will hold its own Winter Carnival as in the past. Budget to remain at \$1500.

11. Other Business and Correspondence

Moved by B. Adams, seconded by D. Gallant and carried that a policy be established to ensure compensation rate for copies of minutes, financial statements and other large documents be the same as

regular copies done for the public. Current rate is 15 cents per copy.

Donation request - Darren excused himself from the meeting due to a conflict of interest in this matter. Moved by B. Adams, seconded by E. Gavin and carried that \$300 be donated to the Under 12 West Prince Wildcats softball team who are representing our area at the Atlantic Championships in Moncton this weekend.

Parking restrictions - Long term parking in Main Street spaces is still a problem therefore Council agreed that a letter be sent to Transportation requesting a time limit of 30 minutes be posted. Copy letter to Hon. Henderson.

Ellis Ballfield Fence - Chain link fence estimate is \$11,000. To gather information on other renovations (backstop overhang, netting at 2 fields) and plan to apply for funding.

Town advertising - Advertising in North Cape Coastal Drive section of provincial Welcome to PEI advertising was discussed. Considered cost sharing with another organization. To send information to O'Leary Regional Business Association and table for December meeting.

Pate Property - Moved by B. Adams, seconded by D. Gallant and carried that Council offer \$49,900 to purchase Pate property at 592 Main Street.

## 6. COMMITTEE OF THE WHOLE

Moved by B. Adams, seconded by D. MacKinnon and carried that Council adjourn to committee of the whole (closed door session) at 9:05 pm.

Moved by B. Adams, seconded by E. Gavin and carried that regular meeting resume at 9:35 pm.

Business from committee of the whole session:

To invite Dewar and Esther Oulton to October meeting.

Moved by E. Gavin, seconded by D. MacKinnon and carried that Council accept offer of land donation from Estate of Freeman Ellis and to make available a maximum of \$1000 for legal fees.

## 7. ADJOURNMENT

Meeting adjourned at 9:40 pm on a motion by B. Adams, seconded by D. Gallant and carried.