

REGULAR COUNCIL MEETING

June 12, 2014

Present: Mayor Stanley MacDonald; Councillors Marvin MacDonald, Carol Ferguson, Eric Gavin, Darren MacKinnon and Davis Gallant; CAO Bev Shaw.

Regrets: Deputy Mayor Blake Adams.

1. MEETING TO ORDER:

Mayor MacDonald called the regular meeting to order at 6:30 pm.

The agenda was approved with following additions: Election details; Gas tax form and Centennial Avenue traffic concerns. Moved by D. Gallant, seconded by M. MacDonald and carried.

2. MINUTES

The May 8, 2014 regular council meeting minutes and May 27, 2014 special council meeting minutes were reviewed for errors and omissions. On a motion by D. MacKinnon, seconded by C. Ferguson and carried the minutes were approved.

3. BUSINESS ARISING FROM MINUTES:

- Alden Weeks' history book has been ordered from Colors and should be ready shortly. Cost to purchase \$24.00 each.
- Carol spoke to the jeweler about chain of office and expecting a reply soon.
- The O'Leary flags have been ordered; 20 of them for \$84.00 each.
- Design and quote from Blake was felt too expensive. Carol to check with Heritage Monuments for an estimate.
- Sewer bills for June not issued due to lack of time and nothing further done on the accounts in arrears.
- Business association doing well with Jeff's help for the streetlight banners and also working on

Confederation Trail signs.

- Fire department phone lines have been switched to Aliant and the remainder still with Eastlink. Aliant could not beat Eastlink prices.

- The parts for the streetlights have been ordered - on one we were able to order just the lens which was about \$1200 cheaper. It will be at least 6 weeks to delivery.

- Combat Computer technician was here to look at surveillance camera on Co-op building. Camera is able to be repaired and new location at gas bar is good.

- The new lawn tractor has been purchased (details in Admin report) and old one sold for \$1000.

- Culvert replacement at CN lot by Preston Murphy has been completed costing an extra \$1000 due to storm drain problems. Water still lying in parking lot.

- Pressure washer for maintenance department not purchased yet but while Bev is in Charlottetown will purchase one from Canadian Tire (on special for \$500).

4. FINANCIAL BUSINESS:

May 2014 revenue: general \$84,803.28; sewer \$1,090.46. May 2014 expenses: general \$44,880.66; sewer \$5,140.24; Bank balances at the end of May - general \$13,922.01; sewer \$297.77. Copies of budget update to May 31/14 circulated to Council. It was moved by C. Ferguson, seconded by D. MacKinnon and carried that financial reports for April and May, 2014 be approved.

5. NEW BUSINESS

1. Chairperson's report

Stanley's report circulated to Council.

2. Administrator's report

Written report circulated to Council. Building permit issued to Aubrey Ellis for private garage valued at \$9300.00 and business permit issued to Priscilla Ellis - West Prince Veterinary Services who are moving to 22 Beechwood Avenue.

3. Reports from Departments

Development & Tourism -

Streets, sidewalks, sanitation & properties - Davis reported the tender has been advertised for the sidewalk project; also TIR has been doing patching as requested. The CN deck has collapsed due to rusted brackets but Dale has secured it for the time being. To obtain quotes on a more permanent repair. Davis is still checking on speed radar signs and also checking on pole mounted garbage cans. Council agreed a letter be sent to TIR, cc to Hon. Henderson, re improved repairs to Royal Avenue. Also letter to be sent to TIR regarding Centennial Avenue and concerns on safety due to narrow paved section (several children using street as area to drive bikes and a paved shoulder would reduce risk).

Fire Department - Chief Perry's report circulated to Council. Marvin noted that the Department's annual Father's Day dance and elimination draw is this weekend. Also an incident occurred with the rescue truck and quotes/repairs are underway. Damage is less than insurance deductible.

Sanitation report - Eric reported everything is fine.

Police Report - Written RCMP report for May circulated. Darren stated he plans to follow up with the RCMP on speeding issues on Centennial and loitering at the CN.

Recreation - Jeff's reports have been circulated to Council. Eric reported that 2 students have been hired for the Recreation Department. Interviews were held yesterday. Darren mentioned that chains were broken on the exercise equipment at the walking track. To check on alarm system for recreation office and ballfield user policy.

4.. HR policy - Moved by D. MacKinnon, seconded by C. Ferguson and carried that new Human Resources policy be adopted.

5. Business plan for strip mall/farmers market - This was placed on agenda at Blake's request and in his absence Darren advised that he's been attending the planning meetings for the farmer's market. A market is planned at the Legion in the fall. During the winter the group plans to get organized and have a comprehensive business plan drafted in order to qualify for government funding. This matter to be further discussed at next council meeting and in the meantime to ask Blake to obtain quotes on business plans.

6. Appreciation to Planning Board - It was agreed that Planning Board members deserved a letter of appreciation.

7. Co-op parking issue - Darren stated the matter appears to be resolved. TIR has marked off the

parking spaces along Main Street in anticipation of painting and signing “20 minute parking only”.

8. 2nd reading of Zoning and Subdivision Bylaw -

The following resolution was passed to give second reading to 2014 Zoning and Subdivision Control Bylaw, Bylaw # BY-15-2014:

Whereas Section 16 of the Planning Act allows municipalities to adopt bylaws to implement an official plan;

And whereas Council has complied with the processes established in section 18 of the Planning Act and with EC 640/97 - Planning Act Minimum Requirements for Municipal Official Plans;

Therefore be it resolved that the Town of O’Leary 2014 Zoning and Subdivision Control Bylaw be read a second time.

Moved by Carol Ferguson, seconded by Darren MacKinnon and carried.

The following resolution was passed to approve second reading of the 2014 Zoning and Subdivision Control Bylaw, Bylaw # BY-15-2014:

Whereas Section 16 of the Planning Act allows municipalities to adopt bylaws to implement an official plan;

And whereas Council has complied with the processes established in section 18 of the Planning Act and with EC 640/97 - Planning Act Minimum Requirements for Municipal Official Plans;

And whereas the Zoning and Subdivision Control Bylaw, Bylaw # BY-15-2014 was read a second time at this Council meeting;

Therefore be it resolved that the second reading of the Town of O’Leary 2014 Zoning and Subdivision Control Bylaw, Bylaw # BY-15-2014 be hereby approved and the 2001 Zoning and Subdivision Control Bylaw be repealed.

Moved by Eric Gavin, seconded by Davis Gallant and carried.

The following resolution was passed to formally adopt and approve the 2014 Zoning and Subdivision Control Bylaw, Bylaw #BY-15-2014:

Whereas Section 16 of the Planning Act allows municipalities to adopt bylaws to implement an Official Plan;

And whereas Council has complied with the processes established in Section 18 of the Planning Act and with EC 640/97 - Planning Act Minimum Requirements for Municipal Official Plans;

Therefore be it resolved that the Town of O’Leary 2014 Zoning and Subdivision Control Bylaw, Bylaw # BY-15-2014 be hereby formally adopted and the 2001 Zoning and Subdivision Control Bylaw be repealed.

Moved by Marvin MacDonald, seconded by Davis Gallant and carried.

9. Invitation to Potato Blossom Festival Official Opening - Councillors received an invitation for this July 14th event. To RSVP that Mayor or Deputy Mayor would be representing the Town.

10. Curling Club donation request - Moved by M. MacDonald, seconded by C. Ferguson and carried that \$1000 be donated to the Maple Leaf Curling Club. To request a copy of financial statement.

11. Golf fundraising event for 3 arenas - Moved by D. MacKinnon, seconded by C. Ferguson and carried that \$250 donation be made towards the 3rd annual Three Arena Fundraising Golf Tournament.

12. Other business and correspondence:

- Sign on Route 2 reads Community and needs to be refreshed. Moved by C. Ferguson, seconded by E. Gavin and carried that sign be made more visible by trimming trees, to get a proof and quote on new sign saying "Town of O'Leary" Last service centre before West Point. Darren appointed to monitor this project.

- Preparations for elections require hiring of Returning Officer and Poll Clerk and someone to prepare voters list. Moved by E. Gavin, seconded by M. MacDonald and carried that Bev be authorized to hire persons with pay rate \$15.00. These persons to be officially appointed by Council at the next meeting.

- Council approved the Gas Tax, Letter of Understanding re Direct Allocation Municipalities; therefore to be signed by Mayor and CAO and submitted.

6. COMMITTEE OF THE WHOLE

Moved by M. MacDonald, seconded by E. Gavin and carried that Council adjourn to committee of the whole (closed door session) at 8:45 pm.

Moved by E. Gavin, seconded by M. MacDonald and carried that regular meeting resume at 9:30 pm.

Business from committee of the whole session:

Moved by Eric Gavin, seconded by Darren MacKinnon and carried that funding application be submitted to Infrastructure Secretariat for an annexation study at a maximum cost of \$20,000.

Moved by E. Gavin, seconded by M. MacDonald and carried that no regular council meetings be held this July and August and if necessary special meetings to be called. Regular monthly department reports to be circulated if at all possible.

7. ADJOURNMENT

Meeting adjourned at 9:40 pm on a motion by E. Gavin, seconded by M. MacDonald and carried.