

## REGULAR COUNCIL MEETING

March 14, 2013

Present: Chairperson Stanley MacDonald; Vice Chair Blake Adams; Councillors Marvin MacDonald, Eric Gavin, Davis Gallant, and Darren MacKinnon; Administrator Bev Shaw; and Press: Zack, West Prince Graphic.

Regrets: Councillor Carol Ferguson.

Meeting to order:

Chairperson MacDonald called the regular meeting to order at 6:30 pm.

The agenda was approved with following additions: FPEIM annual meeting, Certified Operator for sewer utility, Air conditioning or heat pumps for ADIC, Entrance to O'Leary ICF project, CN Station ICF project, Support to Potato Museum for Leard's Mill project, OADC meeting, and Budget meeting. ***Moved by B. Adams, seconded by M. MacDonald and carried.***

Minutes

The February 14, 2013 regular council meeting minutes and February 27, 2013 Committee of the Whole notes were reviewed for errors and omissions. On a ***motion by D. Gallant, seconded by B. Adams and carried*** the minutes were approved.

### **Business arising from minutes:**

- Per Administrator's report: Bev contacted BNS to change loan payments to bi weekly instead of monthly. The only loan not changed is the semi annual sewer loan payment. The service charges on chequing account has been changed to a better package and interest on overdraft is prime (currently 3%). No information was available from the engineer on the Province's plans for Kent Street but Bev contacted Hon. Henderson and asked him to check. The RCMP extended services contract has been signed and mailed. The credit card for Nationals has been received but learned that the type requiring two signatures or codes for every transaction isn't available as previously advised by banking officer Judy Clair.

- Future Tech West fees for services: ***Moved by E. Gavin, seconded by D. Gallant and carried*** that we enter an agreement with Future Tech West to have services performed such as website changes and billed an hourly fee of \$16.50. Duties to be authorized by Council and forwarded to FTW staff by Administrator.

Financial Business:

BDO's draft financial statement for the Community's 2012 year was reviewed by Council. It was ***moved by B. Adams, seconded by M. MacDonald and carried*** that draft financial statement be accepted with questions answered on disposal of park equipment and bad debt/doubtful allowance terminology.

It was ***moved by M. MacDonald, seconded by E. Gavin and carried*** that invoice from Controls and Equipment for \$1375.73 be approved for payment. To check with First Mechanical for service costs on geothermal heating system. Bev checked with Thomson's Well Drilling for same and they plan to look at our system when they are in the area.

Financial report for February, 2013 was approved on a motion by ***D. MacKinnon, seconded by B. Adams and carried***. February revenue: general \$92,201.00; sewer \$39,290.30. February expenses: general \$69,618.51; sewer \$3,786.48 Bank balances at the end of February - general (\$4,478.97); sewer

\$29,728.67. Copies of updated 2012 budget circulated to Council.

## NEW BUSINESS

### Chairperson's report

Stanley reported attending the municipal orientation sessions held in Linkletter and South Shore and the semi annual meeting of PEI Tourism Association. He visited and welcomed the manager at the new O'Leary Building Centre and advised that the Curling Club is holding a fund raiser with Bruce and Boomer. The Curling Club, on Fridays and the Legion, on Mondays are putting on lunches as fund raisers for their facilities.

### Administrator's report

Written report circulated to Council.

Council reviewed quote from United Janitorial for stripping and waxing floors at Complex and ADIC. It was ***moved by D. MacKinnon, seconded by B. Adams and carried*** that the Community accept the quote from United Janitorial for \$1200 for complex and \$600 for ADIC.

Building/Business permits - nil.

Reports from departments:

***Police*** - Cst. MacGrath attended the meeting and reviewed the RCMP report for February, 2013 saying 164 hours were spent policing the Community of O'Leary and members responded to 9 calls for service. Provincial statutes breakdown: 2 Liquor Control Act violations, 2 speeding violations, 6 non-moving traffic violations and 4 written warnings. Five criminal background checks were performed.

***Development & Tourism*** - Blake reviewed his report which was circulated to Council. He is currently working with Wendi at Future Tech West on design and cost estimates for the Entrance to O'Leary project. Blakes's committee met and have some ideas to bring to Phil Wood, our planner. He also spoke with Cliff MacQuaid, owner of the former Stedman's building, regarding plans for the site. At the moment Mr. MacQuaid is not pursuing any development at the site but will review in the spring.

***Sewer/Streets & Sidewalks/Properties*** - Davis reported that a manhole at the end of Centennial was damaged by a snowplow but its been temporarily repaired. A circulating pump has been replaced on the oil burning heat system in the complex. Eavetroughs at CN need to be cleaned. Council suggested that debris be cleaned up on Community properties. Bev has a couple of community service workers lined up for this job.

***Recreation*** - Eric reported that 7 teams have registered for the U16 Nationals and that sponsorship commitments are being made. Council invited Tylan to our next Council meeting to present the progress of the Nationals committee. Meeting discussed the use of the events calendar on our website and development of a flyer for ADIC promotion. Signage for the ADIC was discussed - to get quotes on large sign/reader board and a small one for the dances. Eric is working on the Advisory Board for the ADIC. It was ***moved by B. Adams, seconded by E. Gavin and carried*** that an ADIC Advisory Board be established and membership to include two youth.

Tylan's written report was circulated to Council. He reported that March break activities have been planned as well as the annual spring ball hockey program. Staffing applications have been submitted.

**Fire Department** - Chief Blair Perry submitted a written report saying that in February, the department responded to four calls - 2 medicals, 1 overheated furnace and 1 mutual aid call to Tyne Valley for a structure fire. The Fire Department were successful in obtaining a grant from the Island Community Fund to purchase new equipment for use in confined space rescue. The O'Leary Firemenettes donated a new 60 inch flat screen TV to the department which will be very useful in training sessions. Davis mentioned that the department is doing a calendar fund raiser and looking for sponsorships.

Marvin reported that Fire Department Bylaw committee met on March 4<sup>th</sup> and reviewed the draft bylaw, a copy of which has been provided to Council. It was ***moved by Blake Adams, seconded by Darren MacKinnon and carried*** that the Community of O'Leary Fire Department Bylaw # 12 be brought forward for consideration. It was ***moved by Blake Adams, seconded by Darren MacKinnon and carried*** that the Community of O'Leary Fire Department Bylaw # 12 first reading be approved. (Note that Eric and Davis did not participate in discussion, motion or voting due to their membership in the Fire Department.)

#### Appointment of Planning Board

Blake advised that the following will serve on the Planning Board with him as Chair - Adrienne MacDonald, Troy Gorrill, Eva Rodgerson, and Darren MacKinnon. Bev to contact Phil Wood to get meetings organized.

#### Resolution re ADIC/Recreation Restructuring

To be discussed during in camera session.

#### Emergency Services at Western Hospital

***Moved by M. MacDonald, seconded by E. Gavin and carried*** that a letter be written to the Save Western Hospital Emergency Room Services to express Council's support of their efforts to save the emergency services in Alberton.

#### **Other business and correspondence:**

*FPEIM annual meeting* - Meeting to be held in Cornwall on April 29<sup>th</sup>, deadline for registration is April 12<sup>th</sup>. To remind Council later.

Davis advised that nominations for executive on FPEIM close tomorrow and that he is interested in serving. ***Moved by E. Gavin, seconded by M. MacDonald and carried*** that Davis Gallant be *nominated to the FPEIM board* as Prince County representative for Communities.

Request for donation from Crimestoppers denied.

Request for *donation from Maple Leaf Curling Club* to be considered during budget meeting.

*Sewer Utility Certified Operator* - Information was sent previously to Council regarding the requirement for a Certified Operator as Ron's Plumbing is no longer available. Quote received from Kenny Ramsay and a verbal quote from Preston Silliker but no decision was made due to insufficient information from Silliker. Council agreed that Dale, Maintenance Person, should pursue obtaining the proper certification.

*Air conditioning or heat pumps for ADIC* - To obtain prices on heat pumps from Tyler Gallant and Spencer Myers. To supply cost of oil for ADIC to Council.

*Entrance to O'Leary ICF project* - A motion was requested but the financial information is not yet available therefore will be considered at next meeting.

*CN Station ICF project* - Stanley reported that cost to renovate the CN would be approximately

\$100,000 and with ICF and ACOA funds we should be able to access 90%. **Moved by Davis Gallant, seconded by Darren MacKinnon and carried** that the Community of O'Leary apply to Island Community Fund and ACOA for CN Station Renovation Project at a cost of \$100,000.00.

**Support to Potato Museum for ICF/ACOA project - Moved by Eric Gavin, seconded by Darren MacKinnon and carried** that the Community of O'Leary provide a letter of support to the Potato Museum for their Island Community Fund/ACOA application for funds to renovate the Leard's Mill.

**OADC meeting** - Stanley suggested that Council meet with OADC to tour the Future Tech West facility. OADC to make arrangements and advise.

**Budget meeting** - To finalize budget estimates for 2013, Council to meet on Tuesday, March 19<sup>th</sup> at 1 pm.

**Moved by E. Gavin, seconded by B. Adams and carried** that Council move to Committee of the Whole (closed door session) at 8:50 pm.

**Moved by D. MacKinnon, seconded by M. MacDonald and carried** that regular meeting resume at 9:30 pm.

**Moved by E. Gavin, seconded by D. Gallant and carried** that ADIC/Recreation Restructuring plan presented to Council February 27, 2013 be adopted with the addition of Stacie's hourly wage to remain status quo and as well her medical/health coverage if she decides to accept the 20 hour position.

Meeting adjourned at 9:40 pm on a **motion by M. MacDonald, seconded by B. Adams and carried.**